

Chagrin Falls Township Trustees Meeting  
Monday, March 16, 2026  
Minutes

The meeting was called to order by Trustee John Finley at 5:12 p.m. Present at the meeting were Trustee Janet Ingold, Trustee Brian Paul, and Township Hall Rental Agent (THRA) Betty MacIver.

ELECTION OF CHAIRPERSON:

- Trustee Paul made a Motion to elect Trustee Finley as Chairperson. Trustee Ingold seconded the Motion. The Motion passed unanimously.

MINUTES OF MARCH 3, 2026 MEETING:

- Trustee Paul made a Motion to adopt the minutes of the March 3, 2026 meeting as written. Trustee Finley seconded the Motion. Trustees Paul and Finley voted yes on the Motion. Trustee Ingold abstained from voting. The Motion passed.

MINUTES OF MARCH 4, 2026 MEETING:

- Trustee Paul made a Motion to adopt the minutes of the March 4, 2026 meeting as written. Trustee Finley seconded the Motion. Trustees Paul and Finley voted yes on the Motion. Trustee Ingold abstained from voting. The Motion passed.

MINUTES OF MARCH 9, 2026 MEETING:

- Trustee Ingold made a Motion to adopt the minutes of the March 9, 2026 meeting as written. Trustee Paul seconded the Motion. The Motion passed unanimously.

**OLD BUSINESS**

RENTALS:

- THRA MacIver discussed the status of rentals. THRA MacIver then went over how she operates. Trustees Ingold and Paul asked THRA MacIver several questions, which THRA MacIver answered.

FIBER OPTIC NETWORK:

- Trustee Finley said that he is having discussions with Tony Costanzo of AT&T concerning fiber optic cable for Chagrin Falls Township.

FRONT DOORS TO TOWNSHIP HALL:

- Trustee Finley said that David Novak is planning on fixing the front doors to Township Hall in April, 2026.

#### FIRE EXTINGUISHERS:

- Trustee Finley said Silco Fire & Security is planning on servicing the five fire extinguishers in Township Hall on Wednesday, March 18, 2026.

#### 75 FOOT SIDE YARD SETBACK IN TOWNSHIP ZONING RESOLUTION:

- Trustees Ingold, Paul and Finley discussed the 75 foot side yard setback in the Township Zoning Resolution.

#### WATER DAMAGE TO TOWNSHIP HALL WALL:

- Trustee Finley said that he discussed the water damage to the Township Hall wall with Dan Hershberger. Mr. Hershberger recommended repairing the wall rather than working on the roof. Trustee Finley said that David Novak will also give his opinion on the water damage to the wall.

#### INCLUSION OF CHAGRIN FALLS TOWNSHIP IN FIRE DEPARTMENT MAP:

- Chagrin Valley Fire Department Fire Marshall Jim Finley sent an email on March 13, 2026 concerning the inclusion of Chagrin Falls Township in the Fire Department map.

### **NEW BUSINESS**

#### SUNSHINE LAW TRAINING:

- Trustee Finley discussed Sunshine Law Training, which can be completed in 2026. Trustee Ingold agreed to be in charge of that training.

#### TOWNSHIP HALL BOILER INSPECTION:

- Trustee Finley said that the Township Hall boiler was inspected on Thursday, February 5, 2026, and that the boiler passed the inspection. Trustee Finley said that he will send information to Trustees Ingold and Paul and Fiscal Officer Boles about the boiler inspection and the customer portal established by the Ohio Department of Commerce, Department of Industrial Compliance.

DOOR TO BOILER ROOM AND URINAL IN MEN'S RESTROOM IN THE BASEMENT OF TOWNSHIP HALL:

- Trustees Ingold, Paul and Finley discussed the email sent today by Bridget Brown concerning the damage to the boiler room door and that one of the urinals in the men's restroom is not draining properly. Trustee Finley said that he forwarded Ms. Brown's email to David Novak.

APRIL, 2026 MEETINGS:

The April 2026 meetings were scheduled for Tuesday, April 14, 2026 and Tuesday, April 28, 2026, both beginning at 5:00 p.m.

ADJOURNMENT:

- Trustee Finley made a Motion to adjourn the meeting. Trustee Ingold seconded the Motion. The Motion passed unanimously. The meeting was adjourned at 6:11 p.m.

---

Brian Paul, Trustee

---

John Finley, Trustee