

Chagrin Falls Township Trustees Meeting
Tuesday, January 13, 2026
Minutes

The meeting was called to order by Trustee John Finley at 5:05 p.m. in Chagrin Falls Township Hall. Those present included Trustee-elect Brian Paul, Township Hall Rental Agent (THRA) Elizabeth MacIver, and Fiscal Officer (FO) Elizabeth Boles.

OATH OF OFFICE:

- FO Boles administered the Oath of Office to recently elected Trustee Brian Paul. Congratulations to Brian!
- Newly re-elected Trustee Tom Florkiewicz, who was not in attendance, will take his Oath of Office on a later date.

MINUTES:

- The minutes from the last meeting were unanimously approved, as read.

FINANCIAL REVIEW:

- October & November 2025 Financial Reports: The Trustees acknowledged receipt of the October & November 2025 financial reports from FO Boles.
- FO Boles will file the reports in hard copy minutes notebook, and on internet file.

OLD BUSINESS

TOWNSHIP HALL RENTALS:

- The Trustees and THRA MacIver discussed old & future rentals and classes held in Hall.
- Other discussion was about the Hall's audio/video equipment.

AMERICAN RESCUE PLAN:

- Trustee Finley announced the Township is in full compliance and cited the 1/9/2026 Compliance letter. (letter in hard copy minutes book).
- "The US Dept of the Treasury has completed all actions pertaining to the close out of Chagrin Falls Township, OH's SLFRF award."
- Thanks you Trustee Finley for spear-heading this endeavor.

TOWNSHIP HALL IMPROVEMENTS/MAINTENANCE/REPAIRS:

- TOWNSHIP HALL FRONT DOORS: The Trustees received a quote from David Novak to repair, and touch-up paint the Hall's front doors.
 - A motion was made, seconded and unanimously passed to accept Mr. Novak's quote to repair the front doors, after Trustee Paul speaks to Mr. Novak.

NEW BUSINESS:

"THINKING OF YOU" GIFT TO TRUSTEE FLORKIEWICZ:

- The Trustees discussed sending a "Thinking of You" gift to Tom Florkiewicz. A motion was made, seconded and unanimously passed to send the gift. FO Boles will order it and have it sent.

LAST MEETING IN JANUARY:

- The Trustees agreed the last meeting in January will be held on Monday, January 26, 2026, instead of the 27th.

The meeting was unanimously adjourned at 5:30 pm.

John Finley, Trustee

Elizabeth Boles, Fiscal Officer

These minutes were unanimously approved on 1/26/2026, as read.