

Chagrin Falls Township Trustees Meeting  
June 4, 2025  
Minutes

The meeting was called to order by Trustee John Finley at 5:05 p.m. in the Township Hall North Courtyard. Those present included Trustee Jennifer McKee, Township Hall Rental Agent (THRA) Elizabeth MacIver, and Fiscal Officer (FO) Elizabeth Boles.

MINUTES:

- The minutes from the last meeting were unanimously approved, as read.

**OLD BUSINESS**

NOPEC IN TOWNSHIP:

- Trustee Finley reported he sent the signed resolutions to Brenda at NOPEC in mid-May. She will forward them to the PUCO (Public Utility Commission of Ohio), then she will contact the Utilities and, after that, she will send informational letters to the Township residents.

CHAGRIN VALLEY DISPATCH (CVD):

- Trustee Finley reported the *Village-Township Pass-Through Agreement* has been approved by all the CVD members.
- The Township will be paying the Village annually for the Township's police & fire dispatch service.

TOWNSHIP HALL IMPROVEMENTS/MAINTENANCE/REPAIRS:

- The Trustees discussed repairs and continuing maintenance to the Hall.
- FLAT ROOF REPAIR: Trustee Finley reported Northcoast Roofing, recommended by Roofer John Jackson, came to look over both flat roofs. His suggestion was to just repair the flat roof over the office at this time. A motion was made, seconded and unanimously approved to have the flat roof over the office repaired by Northcoast Roofing. Trustee Finley emailed photos of the flat roof to all Trustees.

DISPOSAL/RECYCLING CONTRACT:

- It is time to renew the contract for disposal and recycling. The Township is waiting for the Village's decision as to who will be hired for this job.
- There are three companies who have bid for this job, including Kimble.

## **NEW BUSINESS**

### SOLID WASTE MANAGEMENT PLAN:

- Trustee Finley distributed a resolution form to adopt the Solid Waste Management Plan for Cuyahoga County Solid Waste Management District.
- This will be discussed at the next meeting.

### CHAGRIN VALLEY CHAMBER OF COMMERCE DIRECTORY:

- The Chamber is putting together a new directory and asked if the Township would like to put an advertisement in their directory. The Trustees agreed to decline.

The meeting was unanimously adjourned at 5:35 p.m.

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John Finley, Trustee

Elizabeth Boles, Fiscal Officer

These minutes were unanimously approved on 6/23/2025, as amended.