

Chagrin Falls Township Trustees Meeting
May 12, 2025
Minutes

The meeting was called to order by Chairperson Tom Florkiewicz at 5:10 p.m. in the Township Hall North Courtyard. Those present included Trustee John Finley, Trustee Jennifer McKee, Township Hall Rental Agent (THRA) Elizabeth MacIver, and Fiscal Officer (FO) Elizabeth Boles.

MINUTES:

- The minutes from the last meeting were unanimously approved, as read.

FINANCIAL REVIEW:

- FO Boles presented the Trustees with Appropriation Resolution #2025-05 to sign.
- A motion was made, seconded, and unanimously passed to adopt Appropriation Resolution # 2025-05.
- FO Boles will scan the signed copy and email it to the Budget Commission.

OLD BUSINESS

TOWNSHIP HALL RENTALS:

- The Trustees and THRA MacIver discussed old & future rentals and classes held in Hall.

OTARMA:

- A motion was made, seconded, and unanimously passed to adopt the new Anti-Harassment Policy. The Policy will be filed.

FILE ORGANIZATION IN TOWNSHIP OFFICE:

- FO Boles reported she and Trustee McKee organized the files in the Township office.
- Discussion followed about where to store the large, sectioned Zoning boxes currently being kept in the office.

NOPEC IN TOWNSHIP:

- NOPEC Representatives will be mailing letters out to the residents informing them about NOPEC.

CHAGRIN VALLEY DISPATCH (CVD):

- The Pass-Through Agreement has been approved by the CVD Executive Committee and has yet to be approved by the all the members. This vote will occur on 5/21/2025.

The meeting was unanimously adjourned at 5:20 p.m.

John Finley, Trustee

Elizabeth Boles, Fiscal Officer

These minutes were unanimously approved on 6/4/2025, as read.