

Chagrin Falls Township Trustees Meeting
July 24, 2024
Minutes

The meeting was called to order by Chairperson Tom Florkiewicz at 5:10 p.m. in the North Courtyard of Township Hall. Those present included Trustee John Finley, Trustee Jennifer McKee, Township Hall Rental Agent (THRA) Elizabeth MacIver, and Fiscal Officer (FO) Elizabeth Boles.

MINUTES:

- The minutes from the last meeting were unanimously approved as read, and will be posted on the website.

FINANCIAL REVIEW:

- FO Boles reported the Township books are being audited right now for 2022 and 2023.
- Resolution 2024-05: A motion was made, seconded, and unanimously approved to adopt an appropriation revision to 1B7. This resolution will be sent into the Cuy. Co. Budget Commission.

OLD BUSINESS

TOWNSHIP HALL RENTALS:

- The Trustees and THRA MacIver discussed old & future rentals and classes held in Hall.

TOWNSHIP HALL IMPROVEMENTS/MAINTENANCE/REPAIRS:

- The Trustees discussed repairs and continuing maintenance to the Hall.
- Old Cans of Paint in Hall Basement: The Trustees discussed disposal of all the old paint cans in a basement room so that room can be used for storage by Commercial Clean Sweep. "We've Got Junk" company will be contacted. **Chairperson Florkiewicz reported the work has been completed.**
- Electric Meter in Chamber Office: Kennington Electric repaired meter. **Completed.**
- Patio Lights in North Courtyard: Kennington Electric will repair outdoor courtyard lights. **Completed.**
- **Eight Township Hall Projects:**
 - The seven Hall projects are:
 - 1. Re-do cracked concrete driveway. **Driveway completed.**
 - 2. Replace and install large wooden doors on side and front of building. **Door replacement completed.**
 - 3. Install new steel plate for bottom of front door **Completed.**

- 4. Repair the cupola. **A motion was made, seconded, and unanimously passed to replace rotted cupola roof with copper. Cupola completed.**
- 5. Install a Lock Box for keys for the Fire Dept. to have access to the Hall and Office **Completed and F.D. has the Township Hall keys**
- 6. Put a lock on the outdoor mailbox. **Completed**
- 7. Painting or staining of the wood floor on the outside second floor balcony/porch, connected to the Chamber's office.
- 8. Replace rotted Parking Sign by driveway. **Completed**

NOPEC ON THE BALLOT:

- FO Boles is in the process of sending the signed forms into the Cuyahoga County Board of Elections. She must certify the signatures before the resolutions are sent in. It is a two-step electronic process. **The process is completed. The two resolutions will be on the ballot.**

NEW BUSINESS

CFFD FIRE CHIEF'S ANNUAL REPORT:

- The Trustees discussed this report.

MEETING DATES IN SEPTEMBER:

- The Trustees agreed the meeting will be held on Wed. Sept. 18 at 6:00 pm and Mon. Sept. 30 at 5:00 pm outside or inside Township Hall, depending on weather.

The meeting was unanimously adjourned at 5:45 pm.

Tom Florkiewicz, Chairperson

Elizabeth Boles, Fiscal Officer

These minutes were unanimously approved on 9/18/2024, as read.