

Chagrin Falls Township Trustees Meeting
May 29, 2024
Minutes

The meeting was called to order by Chairperson Tom Florkiewicz at 5:15 p.m. in the North Courtyard of Township Hall. Those present included Trustee John Finley, Trustee Jennifer McKee, Township Hall Rental Agent (THRA) Elizabeth MacIver, and Fiscal Officer (FO) Elizabeth Boles.

MINUTES:

- The minutes from the last meeting were unanimously approved, as read, and will be posted on the website.

OLD BUSINESS

TOWNSHIP HALL RENTALS:

- The Trustees and THRA MacIver discussed old & future rentals and classes held in Hall.

TOWNSHIP HALL IMPROVEMENTS/MAINTENANCE/REPAIRS:

- The Trustees discussed repairs and continuing maintenance to the Hall.
- Seven Township Hall Projects:
 - The seven Hall projects are: 1. Re-do cracked concrete driveway; 2. Replace and install large wooden door on side of building; 3. Install new steel plate for bottom of front door; 4. Repair the cupola; 5. Install a Lock Box for keys for the Fire Dept. to have access to the Hall and Office **DONE and F.D. has the Township Hall keys**; 6. Put a lock on the outdoor mailbox **DONE**. 7. Painting or staining of the wood floor on the outside second floor balcony/porch, connected to the Chamber's office. Trustee Finley will ask Mr. Hershberger for a quote for this project.
- Electric Meter in Chamber Office: Trustee Finley reported the electric meter connected to the Chamber office is not working again. He will ask an electrician to fix it.
- Patio Lights in North Courtyard: Trustee Finley will ask the electrician to fix the Courtyard lighting as well.

CLEVELAND PHOTOFEST:

- Cleveland Photofest has asked the Trustees and Fiscal Officer to sign a release form for the photos taken,
- The form was signed by all involved, and Chairperson Florkiewicz will send it back to Photofest.

NOPEC ON THE BALLOT:

- FO Boles is in the process of sending the signed forms into the Cuyahoga County Board of Elections. She must certify the signatures before the resolutions are sent in. It is a two-step electronic process.

NEW BUSINESS

“PROTECT TOWNSHIP ZONING AUTHORITY” LETTER:

- The Trustees received a “Protect Township Zoning Authority” letter. The Trustees agreed to sign the letter. Trustee Finley will send the signed letter back.

MEETINGS IN JUNE:

- The Trustees agreed the meetings in June will be held on Monday, June 10 and Tuesday, June 25, both at 5:00 p.m. in the North Courtyard, weather permitting.

The meeting was unanimously adjourned at 5:45 p.m.

Tom Florkiewicz, Chairperson

Elizabeth Boles, Fiscal Officer

These minutes were unanimously passed on 6/10/2024, as amended.