

Chagrin Falls Township Trustees Meeting
April 22, 2024
Minutes

The meeting was called to order by Chairperson Tom Florkiewicz at 7:05 p.m. in the North Courtyard of Township Hall. Those present included Trustee John Finley, Trustee Jennifer McKee, Township Hall Rental Agent (THRA) Elizabeth MacIver, and Fiscal Officer (FO) Elizabeth Boles.

MINUTES:

- The minutes from the last meeting were unanimously approved, as read, and they will be posted on the website.

FINANCIAL REVIEW:

- The Trustees acknowledged receipt of the First Quarter 2024 Financial Report from FO Boles. FO Boles will file a hard copy in the Minutes Notebook and Financial Notebook.
- FO Boles reported on her discussions with Key Bank in regards to getting on line.

OLD BUSINESS

TOWNSHIP HALL RENTALS:

- The Trustees and THRA MacIver discussed old & future rentals and classes held in Hall.
- The Trustees discussed the request to borrow Township Hall chairs for a *First Responders* event. A motion was made, seconded, and unanimously passed to allow the chairs to be borrowed for this event. The Trustees also agreed to allow the use of Township Hall for this event on May 22nd, in case of rain.
- The Trustees discussed an email they received asking to borrow the Hall tables on Sat. May 11th. The Trustees agreed the tables can be used.

TOWNSHIP OFFICE ORGANIZATION:

- The Trustees discussed setting a time to organize the files in the Township Office. Trustee McKee will help.

TOWNSHIP HALL IMPROVEMENTS/MAINTENANCE/REPAIRS:

- The Trustees discussed repairs and continuing maintenance to the Hall.
- The Trustees discussed the quotes to do the five Hall projects.

NOPEC ON THE BALLOT:

- The Trustees discussed the steps for getting the issue on the November ballot. The steps are: creating a resolution to join and putting the choice, to join or not, on the ballot for a vote. The deadline to get it on the Township's ballot is 8/2/2024.
- Trustee Finley will be putting together the resolutions.

NEW BUSINESS

CLEVELAND PHOTO FEST:

- Chairperson Florkiewicz announced the Trustees and Fiscal Officer have been invited to participate in the 2024 Cleveland Potofest.
- The Trustees and Fiscal Officer agreed to participate.
- The photo will be taken at 10:00 am on Tuesday, May 14th on the Township Hall steps.

VILLAGE HANGING BASKETS/DOGWOOD VALLEY GARDEN CLUB:

- A motion was made, seconded, and unanimously approved to make a donation towards the purchase and maintenance of the Village Hanging Baskets.

MEETINGS IN MAY:

- The Trustees agreed the meeting in May will be held on Monday, May 13th at 5:00 p.m. and Wednesday, May 29th at 7:00 p.m.
- These dates will be posted on the Township website.

The meeting was unanimously adjourned at 7:55 p.m.

Tom Florkiewicz, Chairperson

Elizabeth Boles, Fiscal Officer

These minutes were unanimously approved on May 13, 2024, as amended.