

Chagrin Falls Township Trustees Meeting
February 13, 2024
Minutes

The meeting was called to order by Chairperson Tom Florkiewicz at 7:05 p.m., via phone, in the Township Hall. Those present included Trustee John Finley, Trustee Jennifer McKee, Township Hall Rental Agent (THRA) Elizabeth MacIver, and Fiscal Officer (FO) Elizabeth Boles.

MINUTES:

- Minutes from the last meeting were unanimously approved, as read.

FINANCIAL REVIEW:

- Addendum to Resolution # 2023-19: The Resolution was unanimously adopted and signed. FO Boles will send into Budget Commission, per their request. Hard copy will be filed in 2023 Minutes notebook.
- 2024 Encumbrances: A motion was made, seconded, and unanimously passed to adopt the 2024 Encumbrances. A hard copy will be filed in the Minutes notebook.

OLD BUSINESS

TOWNSHIP HALL RENTALS:

- The Trustees and THRA MacIver discussed old & future rentals and classes held in Hall.

TOWNSHIP HALL IMPROVEMENTS/MAINTENANCE/REPAIRS:

- The Trustees discussed repairs and continuing maintenance to the Hall.
- Foyer Rug: The Foyer Rug is on order.
- Cleaning Chairs & Tables: The Trustees discussed having the Hall chairs & tables cleaned. Chairperson Florkiewicz has contacted Jan-Pro and they will send in a quote for cleaning.
- Dimmer Switch for Hall lights: Trustee Finley reported an electrician fixed the switch on Feb. 6th.
- Hall Cupola and Outside Hall Door by Driveway: Trustee Finley will be getting two bids for the work.

NEW BUSINESS

COMMUNITY ESCROW AGREEMENT:

- A motion was made, seconded, and unanimously passed to accept the Community Escrow Agreement.

The meeting was unanimously adjourned at 7:25 p.m.

John Finley, Trustee

Elizabeth Boles, Fiscal Officer

These minutes were unanimously approved on 3-13-2024, as read.