

Chagrin Falls Township Trustees Meeting
January 22, 2024
Minutes

The meeting was called to order by Chairperson Tom Florkiewicz at 7:10 p.m. in the Township Hall. Those present included Trustee John Finley, Trustee Jennifer McKee, Township Hall Rental Agent (THRA) Elizabeth MacIver, and Fiscal Officer (FO) Elizabeth Boles.

CHAIRPERSON NOMINATION:

- A motion was made, seconded, and unanimously passed to nominate and confirm Trustee Tom Florkiewicz to serve as Chairperson for 2024.

OATH OF OFFICE:

- Fiscal Officer Boles was sworn into her 9th term in office by Chairperson Florkiewicz.

MINUTES:

- The minutes from the last meeting were unanimously approved, as read.

FINANCIAL REVIEW:

- The Trustees acknowledged receipt of the 4th Quarter 2023 Financial Report from FO Boles. FO Boles will file hard copies in Minutes notebook and Financial Report notebook and in the computer files.
- A motion was made, seconded, and unanimously passed to adopt the OTARMA Proxy Statement. FO Boles and Trustee McKee are on the proxy as Liaison and Alternate, respectively. FO Boles will scan and send in to OTARMA.
- Capital Projects Fund (CPF): The Trustees acknowledged receipt of the 2023 CPF Financial Report. FO Boles will file report in Minutes notebook and in the computer files.

OLD BUSINESS

TOWNSHIP HALL RENTALS:

- The Trustees and THRA MacIver discussed old & future rentals and classes held in Hall.

TOWNSHIP HALL IMPROVEMENTS/MAINTENANCE/REPAIRS:

- The Trustees discussed small repairs in the Hall.
- Foyer Rug: The Foyer Rug has been ordered.
- Cleaning Chairs & Tables: The Trustees discussed having the Hall chairs & tables cleaned. Jan-Pro will be contacted.

- Condition of Hall tables: Trustees will check each table to see if any are broken at 10:15 am on Jan. 29th.
- Dimmer Switch for Hall lights: Trustee Finley reported an electrician will be coming to fix the switch on Tues. Feb. 6th.

NEW BUSINESS

STATE OF OHIO CAPITAL PROJECT FUNDING:

- Chairperson Florkiewicz, who heard about this Funding from former Trustee Mike Wise, discussed it with the Trustees. The topic was tabled until another time.

TOWNSHIP HALL RUBBISH BINS: FO Boles announced All Matters, Inc. owner, a business that uses the bins, has retired, and closed the gallery Dec. 31, 2023.

The meeting was unanimously adjourned at 7:45 p.m.

Tom Florkiewicz, Chairperson

Elizabeth Boles, Fiscal Officer

These minutes were unanimously approved on 2-13-2024, as read.