

Chagrin Falls Township Trustees Meeting  
Thursday, September 29, 2022  
Minutes

The meeting was called to order by Chairperson Tom Florkiewicz at 6:15 p.m. in the Chagrin Valley Chamber of Commerce office. Those present included Trustee John Finley; Trustee Jennifer McKee; Township Hall Rental Agent (THRA) Elizabeth MacIver; and Fiscal Officer (FO) Elizabeth Boles.

MINUTES:

- The minutes from the last meeting were unanimously approved as read.

FINANCIAL REVIEW:

- RESOLUTION 2022-19: A motion was made by Trustee Finley to adopt this resolution to pay Commercial Clean Sweep with SAM funds and Trustee McKee seconded. The motion was unanimously passed.
- RESOLUTION 2022-20: A motion was made by Trustee Finley to adopt this resolution to pay Chagrin Valley Dispatch with SAM funds and Trustee McKee seconded. The motion was unanimously passed.
- FO Boles will scan these signed Resolutions to file.

**OLD BUSINESS**

TOWNSHIP HALL RENTALS:

- THRA MacIver and the Trustees discussed upcoming and past Hall rentals, including the Chagrin Valley Little Theater's request.

TOWNSHIP HALL IMPROVEMENTS/MAINTENANCE/REPAIRS:

- Chimney Sweep: Chairperson Florkiewicz reported the *Music Street Sweep's* work has been completed.
- Hall Floor: The Trustees discussed quotes for re-doing Hall wood floor the beginning of April, 2023. They are looking for a place to store all the tables & chairs during the work.
- CO2 Detectors: The Trustees discussed purchasing and installing CO2 Detectors in the Hall.
- Ladies' Bathroom: The Trustees discussed repairing the sink faucets in the Ladies' Bathroom. They are not working properly.
- Hall Boiler: The Hall Boiler is not working. A part for the Boiler is needed, it will take some time to find. Heat from the A/C unit is currently being used to heat Hall.

TOWNSHIP HALL OFFICE:

- FO Boles reported she has been in touch with Helen Raymond of Organizing 4 U to help finish the office organization.

PUBLIC RECORDS POLICY:

- The Trustees discussed the poster for the Hall.

**NEW BUSINESS**

MEETING DATES IN OCTOBER:

- The Trustees agreed to meet Tuesday, Oct. 11<sup>th</sup> and Tuesday, Oct. 25<sup>th</sup> in Township Hall at 7:00p.m.
- FO Boles will email Webmaster Bob Craig with the meeting dates for the website.

The meeting was unanimously adjourned at 6:45 p.m.

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Tom Florkiewicz, Chairperson

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Elizabeth Boles, Fiscal Officer

These minutes were unanimously approved on 10/11/2022, as read.