

Chagrin Falls Township Trustees Meeting  
Monday, June 20, 2022  
Minutes

The meeting was called to order by Chairperson Tom Florkiewicz, via ZOOM, at 7:00 p.m. Those present included Trustee John Finley; Trustee Jen McKee, and Fiscal Officer (FO) Elizabeth Boles.

MINUTES:

- The minutes from the last meeting were unanimously approved, as read.

FINANCIAL REVIEW:

- FO Boles reported the 2020 and 2021 Township State Audits will be commencing soon.

**OLD BUSINESS**

TOWNSHIP HALL RENTALS:

- The Trustees discussed the Township Office's address situation.

TOWNSHIP OFFICE:

- FO Boles reported the Township office's filing cabinets are still being organized. Next meeting with Organizing 4 U will be in July.

FALLS ROAD BRICK SANDING:

- Chairperson Florkiewicz reported on Cuyahoga County's schedule for 2022. The brick road, in the unincorporated part of the Township, is on this 2022 schedule for sanding.
- The sanding of Falls Road has begun.

CHAGRIN VALLEY F.D./CF VILLAGE FIRE STATION MODERNIZATION:

- On 7/28/2021, a motion was made, seconded and unanimously passed by the Chagrin Falls Township Trustees to donate \$5,000.00 to this account on behalf of the Township, at a date to be determined.
- On 9/28/2021, the Trustees adopted a Resolution #2021-06, supporting the Municipal Plan for the Chagrin Valley F.D./CF Suburban FD and Declaring Emergency, and allows for a monetary donation from the Township to the Chagrin Valley F.D.'s Capital Campaign.
- On 3/23/2022, Trustee Finley received an email from Lisa Mack of Walter Haverfield Law Offices, attaching a draft of the Community Funding and Escrow Agreement for the Modernization of the Chagrin Valley Fire Department Fire Station setting forth the terms under which Member Community cost shares for this improvement will be

placed into an escrow account and administered. Ms. Mack asked the Trustees to review the Agreement and Exhibit A, the Escrow Agreement, with Don P. Brown as the escrow agent.

- On 3/24/2022, Trustee Finley sent a draft of a resolution, required by Ohio Township Association, to the other Trustees to look over. The Trustee discussed the emails received, the proposed new police station, and the escrow account that is being created, as a vehicle, to accept donations from communities.
- On 6/20/2022 the Trustees discussed signing the documents.

STATE AND LOCAL FISCAL RECOVERY FUNDS (SLFRF) PROGRAM:

- The Trustees discussed the American Rescue Plan Act ARPA/SAM Fund.
- Trustee Finley reported he will be re-registering with this program in July.

MEETINGS IN JULY:

- The Trustees agree the Township meetings in July will be held Monday, July 11<sup>th</sup> and Wednesday, July 27<sup>th</sup>, both at 7:00 p.m., in person at the Chagrin Falls Township Hall.
- FO Boles will notify Webmaster Bob Craig to post on Township website.

The meeting was unanimously adjourned at 7:30 p.m.

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Tom Florkiewicz, Chairperson

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Elizabeth Boles, Fiscal Officer

These minutes were unanimously approved on 7-11-2022, as read.