

Chagrin Falls Township Trustees Meeting
Monday, April 11, 2022
Minutes

The meeting was called to order, via ZOOM, by Chairperson Tom Florkiewicz at 7:00 p.m. Those present included Trustee John Finley; Trustee Jennifer McKee; Township Hall Rental Agent (THRA) Elizabeth MacIver; and Fiscal Officer (FO) Elizabeth Boles.

MINUTES:

- The minutes from the last meeting were unanimously approved, as amended.

FINANCIAL REVIEW:

- Resolution #2022-05 (Commercial Clean Sweep) was unanimously adopted.
- Resolution #2022-06 (Chagrin Falls Suburban Fire Dept.) was unanimously adopted.
- Resolution #2022-07 (Chagrin Valley Dispatch) was unanimously adopted.
- Resolution #2022-08 (Commercial Clean Sweep) was unanimously adopted.

OLD BUSINESS

TOWNSHIP HALL RENTALS:

- THRA MacIver and the Trustees discussed upcoming and past Hall rentals.

TOWNSHIP OFFICE:

- FO Boles reported she met with Organizing 4 U's Helen Raymond in the Township office on Monday, April 11th and will meet with her again on Thursday, April 14th.
- All the boxes and files for the office were moved from the Township Hall basement and FO Boles' home to the office on Sunday, April 10th by Trustee McKee, her husband Smitty, her son Sean and FO Boles. Many thanks to all!
- FO Boles and Ms. Raymond spent the day of April 11th getting organized in the office by going through files and boxes.
- They will meet again on Thursday, April 14th to do more organizing.
- It became apparent the desk in the office, with its shallow drawers, would not be an adequate working desk. Also, the blueprint/maps boxes need to be replaced. A motion was made, seconded and

unanimously passed to put FO Boles in charge of buying a workable desk and new blueprint/map boxes.

TOWNSHIP HALL IMPROVEMENTS/MAINTENANCE/REPAIRS:

- Chimney Sweep: Chairperson Florkiewicz reported he heard back from the *Music Street Sweep* and was informed he just had shoulder surgery and would be out of commission for a few weeks.

TOWNSHIP TRUSTEES MEETINGS:

- The Trustees discussed future meetings at Township Hall, with Chairperson Florkiewicz calling in to attend.

The meeting was unanimously adjourned at 7:20 p.m.

John M. Finley, Trustee

Elizabeth Boles, Fiscal Officer

These minutes were unanimously approved on 4-25-2022, as read.