

Chagrin Falls Township Trustees Meeting
Monday, March 28, 2022
Minutes

The meeting was called to order, via ZOOM, by Chairperson Tom Florkiewicz at 7:00 p.m. Those present included Trustee John Finley; Trustee Jennifer McKee; Township Hall Rental Agent (THRA) Elizabeth MacIver; and Fiscal Officer (FO) Elizabeth Boles.

MINUTES:

- The minutes from the last meeting were unanimously approved, as amended.

OLD BUSINESS

TOWNSHIP HALL RENTALS:

- THRA MacIver and the Trustees discussed upcoming and past Hall rentals.

FALLS ROAD BRICK SANDING:

- Chairperson Florkiewicz reported on Cuyahoga County's schedule for 2022. The brick road, in the unincorporated part of the Township, is on this 2022 schedule for sanding.

CFTWP ZONING REGULATIONS/RESOLUTIONS:

- A motion was made, seconded and unanimously passed to pay Mr. George Smerigan's invoice of \$1,380.00.
- There is a new Cover Page to the approved Zoning Resolutions.

TOWNSHIP HALL IMPROVEMENTS/MAINTENANCE/REPAIRS:

- Chimney Sweep: Chairperson Florkiewicz reported he sent an email to *Music Street Sweep* to discuss a time for him to come install a cage over the opening to keep critters from getting into the boiler chimney.
- Kathy Watterson's Garden/North Courtyard Garden:
 1. Chairperson Florkiewicz reported Hemlock Landscapes is scheduled to get the flower beds prepared for planting and to do some judicious pruning.
 2. Mrs. Watterson has generously offered to pay for two standing planters/containers to be put in the North Courtyard-area.
 3. Janine Bauman, from the Village Beautification Committee, will fill those planters with flowers.
 4. Members of the Dogwood Valley Garden Club will plant flowers in the North Courtyard beds in May.

CHAGRIN VALLEY F.D./CF VILLAGE FIRE STATION MODERNIZATION:

- The Trustees adopted a resolution on 9/28/2021, supporting the Municipal Plan for the Chagrin Valley F.D./CF Suburban FD and Declaring Emergency, and allows for a monetary donation from the Township to the Chagrin Valley F.D.'s Capital Campaign.
- On 3/23/2022, Trustee Finley received an email from Lisa Mack of Walter Haverfield Law Offices, attaching a draft of the Community Funding and Escrow Agreement for the Modernization of the Chagrin Valley Fire Department Fire Station setting forth the terms under which Member Community cost shares for this improvement will be placed into an escrow account and administered. Ms. Mack asked the Trustees to review the Agreement and Exhibit A, the Escrow Agreement, with Don P. Brown as the escrow agent.
- On 3/24/2022, Trustee Finley sent a draft of a resolution, required by Ohio Township Association, to the other Trustees to look over.
- The Trustee discussed the emails received, the proposed new police station, and the escrow account that is being created, as a vehicle, to accept donations from communities.
- On 7/28/2022, A motion was made, seconded and unanimously passed by the Chagrin Falls Township Trustees to donate \$5,000.00 to this account on behalf of the Township, at a date to be determined.

NEW BUSINESS

STATE AND LOCAL FISCAL RECOVERY FUNDS (SLFRF) PROGRAM:

- These are American Rescue Plan Act ARPA Funds that require many forms to be filled out for Reconciliation due at end of April. Trustee Finley, who obtained these funds, has asked the Township to hire "Patient Computer Help, Inc" for assistance.
- After some discussion, a motion was made, seconded and unanimously passed to ask Bruce Corson of "Patient Computer Help, Inc" to assist in completing the ARPA Reconciliation reports to be sent to the United States Treasury. Mr. Corson will be paid an hourly fee for his services.

CHAGRIN RIVER WATERSHED PARTNERS, INC.(CWRP):

- A motion was made, seconded and unanimously passed for Trustee Finley to be the official Township Designator to CRWP and Trustee Florkiewicz will be the official Alternate.

MEETING DATES IN APRIL:

- The Trustees agreed the meeting dates in April will be Monday, April 11th and Monday, April 25th at 7:00 p.m.
- FO Boles will have these dates posted on the CF Township's website.

The meeting was unanimously adjourned at 7:45 p.m.

Tom Florkiewicz, Chairperson

Elizabeth Boles, Fiscal Officer

These minutes were unanimously approved on 4-11-2022, as read.