

Chagrin Falls Township Trustees Meeting
Tuesday, December 28, 2021
Minutes

The meeting was called to order, via ZOOM, by Chairperson Tom Florkiewicz at 7:05 p.m. Those present included Trustee John Finley; Trustee Jennifer McKee; Township Hall Rental Agent (THRA) Elizabeth MacIver; and Fiscal Officer (FO) Elizabeth Boles.

MINUTES:

- The minutes from the last meeting were unanimously approved, as read.

FINANCIAL REVIEW:

- Appropriation Resolution # 2021-10: This resolution covers all expenses for 2021. This resolution was unanimously adopted and signed by the Trustees.
- Appropriation Resolution # 2021-11: This resolution covers all estimated expenses for 2022. This resolution was unanimously adopted and signed by the Trustees.

OLD BUSINESS

TOWNSHIP HALL RENTALS:

- THRA MacIver and the Trustees discussed Hall rentals; Hall renters; and Hall rental cancellations due to COVID.

TOWNSHIP HALL IMPROVEMENTS/MAINTENANCE/REPAIRS:

- The Trustees discussed changing lightbulbs, and Hall tables.

TOWNSHIP OFFICE:

- The Trustees and FO Boles discussed moving all the Township files into the Township Office.
- FO Boles will contact a local organizing company to help with the file cabinets.

CFTWP ZONING REGULATIONS/RESOLUTIONS:

- The Trustees discussed the *Final Comments* meeting, which will be held on 2/22/2021.

OTARMA REVIEW:

- One of the review items is the Hall inspected annually. The Trustees discussed who should do the Hall Inspection and if there is an inspection checklist. FO Boles will ask OTARMA.

MEETINGS IN JANUARY, 2022:

- The Trustees agreed the meetings in January will be held on Tuesday, January 11th and Tuesday, January 25th at 7:00.
- If the meetings will be in person or Zoom is yet to be determined.

The meeting was unanimously adjourned at 7:25 p.m.

Tom Florkiewicz, Chairperson

Elizabeth Boles, Fiscal Officer

These minutes were unanimously approved on 1-25-2022, as amended.