

Chagrin Falls Township Trustees Meeting
Monday, December 13, 2021
Minutes

The meeting was called to order by President Tom Florkiewicz at 7:05 p.m. Those present included Trustee John Finley; Trustee Jennifer McKee; Township Hall Rental Agent (THRA) Elizabeth MacIver and Fiscal Officer (FO) Elizabeth Boles.

MINUTES:

- The minutes from the last meeting were unanimously approved, as read.
- FO Boles will email the approved minutes to Webmaster Bob Craig, to post on the CFTWP website.

FINANCIAL REVIEW:

- The Trustees acknowledged receipt of the 2021 Third Quarter Financial Report from FO Boles.
- Hard copies of these reports are attached to these minutes and filed in the Financial Report notebook.

OLD BUSINESS

TOWNSHIP HALL RENTALS:

- THRA MacIver and the Trustees discussed Hall rentals and Hall rental cancellations due to COVID.

TOWNSHIP HALL IMPROVEMENT/MAINTENANCE/REPAIRS:

- Chairperson Florkiewicz announced he is looking into a Grant for Township Hall Capital Improvements.
- Men's Bathroom: The Trustees received the Certificate of Compliance for the work done in Township Hall.
- Hall Tables & Chairs: The Trustees discussed maintenance of the Hall tables & chairs.
- Chagrin Valley Chamber of Commerce office:
 1. The Trustees discussed installing a separate electric meter just for their office. David Novak of Woodcrafters will be overseeing this project with Kennington Electric Co.
 2. A motion was made, seconded and unanimously passed to pay Mr. Novak and Kennington Electric Co. \$945.00 for the job.

RENOVATION OF TOWNSHIP HALL OFFICE:

- The Trustees and FO Boles discussed the new lateral file cabinets.
- FO Boles will call an "Organizing" company to help install the inside hardware for the file cabinets.

CFTWP ZONING REGULATIONS/RESOLUTIONS:

- Trustee Finley reported the final comments will be due by Tuesday, 12/22/21 then the Township Zoning Commission will meet to discuss and then adopt the updated Resolutions.
- The last step will be the Trustees adopting the updated Resolutions.

PLAQUE/SIGN ON FALLS ROAD:

- Mr. Bourriseau and Mrs. Nazelli have been looking into the possibility of Falls Road being the *longest brick road in Ohio*.

OTARMA REVIEW:

- One of the review items is the Hall inspected annually. The Trustees discussed who should do the Hall Inspection and if there is an inspection checklist. FO Boles will ask OTARMA.

NEW BUSINESS

ADOPTION OF TWO RESOLUTIONS:

- Resolution 2021-08: A motion was made, seconded and unanimously passed to adopt Resolution #2021-08, to pay \$400.00 to Commercial Clean Sweep from SAM fund.
- Resolution 2021-09: A motion was made, seconded and unanimously passed to adopt Resolution #2021-09, to participate in 2021 Tax Rates disbursements.
- Both Resolutions were signed and FO Boles will scan and send into the Budget Commission.

The meeting was unanimously adjourned at 7:40 p.m.

Tom Florkiewicz, Chairperson

Elizabeth Boles, Fiscal Officer

These minutes were unanimously approved on 12/28/2021, as read.

