

Chagrin Falls Township Trustees Meeting  
September 28, 2021  
Minutes

The meeting was called to order by Chairperson Tom Florkiewicz at 7:20 p.m. Those present included Trustee John Finley; Trustee Jennifer McKee; Township Hall Rental Agent (THRA) Elizabeth MacIver; and Fiscal Officer (FO) Elizabeth Boles.

MINUTES:

- The minutes from the last meeting were unanimously approved as read.

FINANCIAL REVIEW:

- The Key Bank document, "Designation of Official Custodian" was signed by Trustee Finley, designating FO Boles as the Custodian.
- FO Boles will scan and send in the document to Oksana Bruce at Key Bank's Public Sector.

**NEW BUSINESS**

TOWNSHIP HALL RENTALS:

- The Trustees and THRA MacIver discussed rentals and rental issues.

TOWNSHIP HALL IMPROVEMENTS/MAINTENANCE/REPAIRS:

- Men's Bathroom: The Trustees discussed the completion of this project.
- CV Chamber of Commerce Office: The Trustees discussed the leak near the sink in the office.

EVERGREEN CEMETERY BURIAL RIGHTS OPTION FOR UNINCORPORATED TOWNSHIP (UTWP) RESIDENTS:

- There will be a Village Cemetery Meeting on Wed. Oct. 13<sup>th</sup> at 9:00.
- The Trustees discussed attending this meeting.

SANDING OF FALLS ROAD:

- Chairperson Florkiewicz reported ODOT is waiting until Spring, 2022, to make any decisions about sanding Falls Road in the Unincorporated Township.

CFTWP ZONING REGULATIONS/RESOLUTIONS:

- Trustee Finley reported there will be a CFTWP Zoning Commission Meeting on 10/27/2021 where one of the topics will be the Cuyahoga

County Planning Commission's comments on the Township's draft Zoning Resolutions.

**KEEPING THE TOWNSHIP HALL SANITIZED:**

- The Trustees signed three new Resolutions pertaining to the American Rescue Plan Act's (ARP) System for Awards Management (SAM):
  1. Resolution 2021-03: The Coronavirus Relief Fund will now be called the System for Awards Management (*SAM*) *Fund*.
  2. Resolution 2021-04: This Resolution will allow the Trustees to pay *Jan-Pro* for professionally sanitizing the Hall. This will occur on October 29, 2021.
  3. Resolution 2021-05: This Resolution will allow the Trustees to pay *Commercial Cleansweep* for sanitizing and cleaning the Hall in September.

**NEW BUSINESS**

**CHAGRIN VALLEY F.D./RESOLUTION 2021-06:**

- A motion was made seconded and unanimously passed to adopt Resolution 2021-06.
- This Resolution supports the Municipal Plan for the Chagrin Valley F.D. and Declaring Emergency, and allows for a monetary donation from the Township to the Chagrin Valley F.D.'s Capital Campaign.

**PLAQUE/SIGN ON FALLS ROAD:**

- Chairperson Florkiewicz reported he received a suggestion from former Township Trustee Diana Nazelli about designating Falls Road as an Ohio Historic Road. She also suggested a plaque/sign be put up along Falls Road stating this road is "*The Longest Brick Road in Ohio*" or "*Ohio's Longest Brick Road*".
- The Trustees discussed these possibilities and more discussion will follow.

**KATHY WATTERSON GARDEN:**

- FO Boles reported a generous check from Kathy Watterson has been received for continued maintenance of her garden at Township Hall.
- Chairperson Florkiewicz said he will thank Mrs. Watterson.

MEETINGS IN OCTOBER:

- The Trustees agreed the October meetings will be held on Tuesday, October 12<sup>th</sup> and Tuesday, October 26<sup>th</sup>, both at 7:00 p.m. in the CV Chamber of Commerce office inside Township Hall.

The meeting was unanimously adjourned at 8:40 p.m.

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Tom Florkiewicz, Chairperson

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Elizabeth Boles, Fiscal Officer

These minutes were unanimously approved as amended on 10/12/2021.