

Chagrin Falls Township Trustees Meeting  
Wednesday, September 15, 2021  
Minutes

The meeting was called to order by Chairperson Tom Florkiewicz at 7:05 p.m. in the outside Northside Courtyard of Township Hall. Those present included Trustee John Finley; Trustee Jennifer McKee; Township Hall Rental Agent (THRA) Elizabeth MacIver; and Fiscal Officer (FO) Elizabeth Boles.

MINUTES:

- The minutes from the last meeting were unanimously approved, as corrected.

FINANCIAL REVIEW:

- 2022 Cuyahoga County Tax Rates Resolutions: FO Boles presented the 2022 Tax Rates to be adopted.
  1. A motion was made, seconded and unanimously passed to adopt both Tax Rate Resolutions, 2021-1 & 2021-2, for General & Fire District.
- America Rescue Plan Act's (ARP) SAM: Trustee Finley reported he has successfully registered with ARP's *System for Awards Management* (SAM). The Township will be receiving U.S Federal Government Coronavirus Local Fiscal Recovery Funds.

**OLD BUSINESS**

TOWNSHIP HALL RENTALS:

- The Trustees and THRA MacIver discussed rentals and rental updates.
- The Trustees discussed wearing masks in the Hall during the Documentary Film Festival in early October. They agreed that wearing masks will be encouraged but not necessary.
- The Trustees discussed Art by the Falls' request to use Township Hall in June, 2022.

TOWNSHIP HALL IMPROVEMENTS/MAINTENANCE/REPAIRS:

- Men's Bathroom: Trustees discussed the progress of the updated bathroom.
- Boiler: The Trustees discussed the need to have the Boiler's chimney swept by a chimney sweep.
- Leak in CV Chamber of Commerce's sink: The leak will be located and fixed.

### EVERGREEN CEMETERY BURIAL RIGHTS OPTION FOR UNINCORPORATED TOWNSHIP (UTWP) RESIDENTS:

- The Trustees discussed the progress of the Village's response to the Trustees' request.

### CFTWP ZONING REGULATIONS/RESOLUTIONS:

- Trustee Finley reported there will be a CFTWP Zoning Commission Meeting on 10/27/2021 where one of the topics to be discussed will be comments from the Cuyahoga County Planning Commission.
- There will be a second meeting on 11/16/2022 to discuss property owners' comments.

### KEEPING THE TOWNSHIP HALL SANITIZED:

- The Trustees discussed having the Hall sanitized again by Jan-Pro.
- The estimate from Jan-Pro has been received, to sanitize the Hall once more.
- A motion was made, seconded and unanimously passed to have Jan-Pro sanitize the Township Hall.
- FO Boles will prepare a resolution to pay Jan-Pro.
- The Trustees discussed hand sanitizers in the Hall.
- The Trustees discussed the CV Chamber of Commerce's offer to pay for the cleaning of the Hall foyer. They agreed that would be fine.

### CHAGRIN VALLEY FIRE DEPT. CAPITAL CAMPAIGN:

- Trustee Finley reported he has become active in the Fire Department's Capital Campaign.
- Trustee Finley would like to adopt a resolution concerning this Campaign.

## **NEW BUSINESS**

### CV CHAMBER OF COMMERCE ELECTRIC METER:

- The Trustees discussed the electric meter that covers the Chamber's office.

### 2021 POPCORN BALL DROP:

- Chairperson Florkiewicz updated the Trustees on this year's Popcorn Ball Drop.
  1. *First Federal* has graciously underwritten this year's Popcorn Ball Drop.
  2. The Trustees agreed to have this donation deposited into the Township's accounts. FO Boles will keep a separate account for this donation.

The meeting was unanimously adjourned at 8:12 p.m.

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Tom Florkiewicz, Chairperson

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Elizabeth Boles, Fiscal Officer

These minutes were unanimously approved on 9-28-2021, as read.