

Chagrin Falls Township Trustees Meeting  
Wednesday, July 28, 2021  
Minutes

The meeting was called to order by Chairperson Tom Florkiewicz at 7:05 p.m. in the Township Hall's North Courtyard. Those present included Trustee John Finley, Trustee Jennifer McKee, Township Hall Rental Agent (THRA) Elizabeth MacIver; Chagrin Falls Fire Chief Frank Zugan; and Fiscal Officer (FO) Elizabeth Boles.

CHAGRIN FALLS FIRE CHIEF, FRANK ZUGAN:

- Fire Chief Zugan attended the meeting to talk about the Chagrin Valley FD Capital Campaign.
- He went on to explain the Capital Campaign has raised \$800,000.00 so far, with the goal being \$1.5 million. He was asking if the Township would consider giving to the Capital campaign.
- The Trustees thanked Fire Chief Zugan for attending the meeting.
- After discussion, a motion was made, seconded and unanimously approved to donate \$ 5000.00 to their Capital Campaign.

MINUTES:

- The minutes from the last meeting were unanimously approved as read.

**OLD BUSINESS**

TOWNSHIP HALL RENTALS:

- The Trustees and THRA MacIver discussed rentals and rental updates.

CFTWP ZONING REGULATIONS/RESOLUTIONS:

- There will be a Zoning Regulations Meeting on August 19, 2021, to discuss public review and comments. Trustee Finley will take the minutes.

**NEW BUSINESS**

OTARMA REVIEW:

- FO Boles reported she met with Amy Stewart of KLA Consulting for OTARMA to discuss updates to the Township's policies.
- In particular, the Sexual Harassment policy; Hall rental policies; CV Fire Dept. Contract; Public Building Checklist; Hold Harmless Policy; and Zoning Inspector Duties.
- The Township passed with only a couple of minor additions.

MEETINGS IN AUGUST:

- A motion was made, seconded and unanimously passed to forego Trustee meetings in August.

MEETINGS IN SEPTEMBER:

- The Trustees agreed to meet on Tuesday, September 14 and Tuesday, September 28 at 7:00 p.m.

The meeting was unanimously adjourned at 8:00 pm.

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Tom Florkiewicz, Chairperson

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Elizabeth Boles, Fiscal Officer

These minutes were unanimously approved on 9/15/2021, as corrected.