

Chagrin Falls Township Trustees Meeting
Tuesday, February 23, 2021
Minutes

The meeting was called to order, via Zoom, by Chairperson Tom Florkiewicz at 7:00. Those present included Trustee John Finley, Trustee Jennifer McKee, Township Hall Rental Agent (THRA) Elizabeth MacIver and Fiscal Officer (FO) Elizabeth Boles.

MINUTES:

- The minutes from the last meeting were unanimously approved as read.

FINANCIAL REVIEW:

- FO Boles continues to complete the 2020 CFTWP Financial Report for the State of Ohio.

OLD BUSINESS

TOWNSHIP HALL RENTALS:

- The Trustees and THRA MacIver discussed Hall rentals.

TOWNSHIP HALL IMPROVEMENTS/REPAIRS/MAINTENANCE:

- Men's Bathroom:
 1. The State of Ohio must approve the electrical drawings for a state electrical permit. A motion was made, seconded and unanimously passed to spend up to \$1,500.00 to create the drawings to send into the state. M & H Engineering will be doing the work.

CFTWP ZONING REGULATIONS/RESOLUTIONS:

- Trustee Finley reported he sent a rough draft of the minutes to all the participants of the February 16th Zoom meeting.
- The Trustees discussed the meeting and Resolutions issues.

NEW BUSINESS

DOMINION ENERGY OHIO:

- FO Boles reported she has received several calls from Natural Gas Utility companies asking the Township to switch over to their company for the Hall's Natural Gas needs.
- Currently the Township's Gas is supplied by IGS Energy (McF@\$6.55).
- Trustee Florkiewicz will look into finding a less expensive company.

QUICK BOOKS FOR FISCAL OFFICER:

- FO Boles raised the possibility of switching the Township's accounting over to Quick Books.
- A motion was made, seconded and unanimously approved to allow FO Boles to look into Quick Books, which has a monthly fee.
- FO Boles will also ask the State Auditor's office if they approve of the use of Quick Books for Township accounting.

MEETING DATES IN MARCH:

- The Trustees agreed meetings in March will be held on Tuesday, March 9th and Tuesday, March 23rd, both at 7:00 p.m. and both Zoom meetings.

The meeting was unanimously adjourned at 7:35 p.m.

Tom Florkiewicz, Chairperson

Elizabeth Boles, Fiscal Officer

These minutes were unanimously approved on 3-9-2021, as read.