

Chagrin Falls Township Trustees Meeting  
Tuesday, December 8, 2020  
Minutes

The meeting was called to order, via ZOOM, by Chairperson Tom Florkiewicz at 7:05 p.m. Those present included Trustee John Finley; Trustee Jennifer McKee; Township Hall Rental Agent (THRA) Elizabeth MacIver; CFTWP Board of Zoning Appeals (BZA) Chairperson Jeff Homans; and Fiscal Officer (FO) Elizabeth Boles.

MINUTES:

- A motion was made, seconded and unanimously passed to approve the minutes from the last meeting, as read.

CFTWP BZA RECOMMENDATION:

- BZA Chairman Jeff Homans was at attendance at this meeting to discuss hiring an independent consultant who will look over, in depth, the current Zoning Regulations, with the main issue being the oddly-shaped lot sizes in the unincorporated Township, and to make recommendations.
- After some discussion a motion was made, seconded and unanimously passed to approve a *Request for Proposal* (RFP), drawn up by BZA Chairman Jeff Homans, and to submit the RFP to the independent consultant.
- The Trustees thanked Mr. Homans for attending the meeting.

**OLD BUSINESS**

TOWNSHIP HALL RENTALS:

- THRA MacIver reported there were no updates so far this month.

KEEPING THE TOWNSHIP HALL SANITIZED:

- The Trustees discussed the re-sanitizing of Township Hall.

TOWNSHIP HALL UPDATES/REPAIRS/IMPROVEMENTS:

- Cleaning Hall Gutters: Drone Ohio took a look at the Hall's highest gutters and found debris. In the spring the high gutters will be cleaned.
- Stair Removal & Men's Bathroom: The Men's bathroom is gutted and the stairwell has been filled in with cement.
- Hall Driveway Snowplowing: Trustee Finley reported the Waste Management truck is having difficulty reaching the Township rubbish bins because of the snow. The Trustees discussed snowplowing solutions.

## **NEW BUSINESS**

### TRUSTEES' COMMUNICATION DISCUSSION:

- The Trustees discussed the need for better communication between themselves and THRA MacIver, pertaining to the Hall, and to all other Township matters.

The meeting was unanimously adjourned at 8:16 p.m.

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Tom Florkiewicz, Chairperson

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Elizabeth Boles, Fiscal Officer/Clerk

These minutes were unanimously approved on 12/22/2020, as read.