

Chagrin Falls Township Trustees Meeting  
Monday, November 23, 2020  
Minutes

The meeting was called to order, via ZOOM, by Chairperson Tom Florkiewicz at 7: 00 p.m. Those present included Trustee John Finley, Trustee Jennifer McKee, Township Hall Rental Agent (THRA) Elizabeth MacIver and Fiscal Officer (FO) Elizabeth Boles.

MINUTES:

- The minutes from the last meeting were unanimously approved, as read.

FINANCIAL REVIEW:

- The Trustees acknowledged receipt of the October 2020 Financial Report from FO Boles.
- A hard copy of this report will be filed in the Minutes notebook and a copy will be filed in the Financial Report notebook.

**OLD BUSINESS**

TOWNSHIP HALL RENTALS:

- The Trustees and THRA MacIver discussed current and future Hall rentals.

KEEPING THE TOWNSHIP HALL SANITIZED:

- The Trustees discussed Jan-Pro coming back to Hall to re-sanitize, either Dec. 4 or Dec. 11.

TOWNSHIP HALL UPDATES/REPAIRS/IMPROVEMENTS:

- The outside stairs to the men's bathroom are in the process of being covered up.
- The men's bathroom has been gutted. The contractor is waiting on a permit for the men's bathroom.
- Cleaning Hall Gutters: Drone Ohio, through Robin Schwind, is going to look at the Township Hall's gutters high up.

HEMLOCK LANDSCAPES:

- Hemlock Landscapes has put Kathy Watterson's garden to bed for the winter.

## **NEW BUSINESS**

### MEETINGS IN DECEMBER:

- The Trustees agreed the two meetings in December will be held on Tuesday, December 8<sup>th</sup> and Tuesday, December 22<sup>nd</sup>, via ZOOM, at 7:00 p.m.

The meeting was unanimously adjourned at 7:22 pm.

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Tom Florkiewicz, Chairperson

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Elizabeth Boles, Fiscal Officer

These minutes were unanimously approved on 12/8/2020, as read.