

Chagrin Falls Township Trustees Meeting
Tuesday, July 14, 2020
Minutes

The meeting was called to order, via ZOOM, by Chairperson Tom Florkiewicz at 7:00 p.m. Those present included Trustee John Finley; Trustee Jennifer McKee; Township Hall Rental Agent (THRA) Elizabeth MacIver; and Fiscal Officer (FO) Elizabeth Boles.

RESOLUTION 2020-03, A CORONAVIRUS RELIEF FUND EXPENDITURE:

- A motion was made, seconded and unanimously passed to adopt Resolution # 2020-03 which approves a Coronavirus Relief Fund expenditure.
- FO Boles will send a scan of this newly adopted Resolution into the Cuyahoga County Budget Commission.

ORDINANCE 2020-01, BOARD OF BUILDING STANDARDS OF OHIO RE: MORELAND HILLS:

- A motion was made, seconded and unanimously passed to adopt Ordinance 2020-01, the Board of Building Standards of Ohio.
- Trustee Finley will send the signed CFTWP 2020-01 Ordinance; the signed Application for the Certification of a Residential Building Dept.; Village of Moreland Hills Ordinances # 2002-75 & 2015-76 to the State of Ohio. This will register the Village of Moreland Hills' Building Dept. as the Building Dept. for Chagrin Falls Township.

MINUTES:

- The minutes from Tuesday, June 23, 2020 and Thursday, July 2, 2020 were unanimously approved, as read.
- These minutes will be posted on the CFTWP website.

FINANCIAL REVIEW:

- ADOPTION OF 2021 BUDGET:
 - After some discussion, a motion was made, seconded and unanimously approved to adopt the 2021 Budget.
 - FO Boles will scan and send the 2021 Budget to the Cuyahoga County Budget Commission.
- SECOND QUARTER FINANCIAL REPORT:
 - The Trustees acknowledged receipt of the 2nd quarter, 2020 Financial Report from FO Boles.
 - FO Boles will add the report to these minutes and the Financial notebook.

OLD BUSINESS

TOWNSHIP HALL RENTALS:

- The Trustees and THRA MacIver discussed recent Hall rentals and future rentals. They also discussed Hall Waivers and Log-in Sheets.

KEEPING THE TOWNSHIP HALL SANITIZED:

- *Jan-Pro of Greater Cleveland* completed the sanitation of the Hall, chairs & tables.
- The company will come back to check the Hall in three months.

TOWNSHIP HALL UPDATES/IMPROVEMENTS/REPAIRS:

- Men's Downstairs Bathroom:
 - The check has been received from CV Jaycees so the Men's Bathroom renovation may commence. A special thank you to the CV Jaycees for their generosity.
 - A motion was made, seconded and unanimously approved to send Mr. David Novak, Contractor, \$5,000.00 to begin the project.
- FRONT OUTSIDE STAIR ALTERATION:
 - On July 7, 2020 the Village of Chagrin Falls Architectural Board Review approved the Stair Alteration Project.
 - The State of Ohio also approved the Stair Alteration Project.
 - A motion was made, seconded and unanimously approved to commence with the Stair Alteration Project by sending \$8,300.00 to Mr. David Novak, beginning with \$2,000.00 deposit.

EVERGREEN CEMETERY BURIAL RIGHTS FOR UNINCORPORATED TOWNSHIP (UTWP) RESIDENTS:

- Trustee Finley sent out an email to the UTWP residents asking who would be interested in Evergreen Cemetery plots, and there were several residents interested.
- The Trustees agreed to proceed with the inquiry. Chairperson Florkiewicz will meet with Ms. Erinn Grubb of Evergreen Cemetery to discuss the possibility.

NEW BUSINESS

FALLS ROAD BRICK WORK:

- Chairperson Florkiewicz reported the Mayor of Chagrin Falls called to say the Village is going to begin work on preserving the bricks on Falls Road, in the Village. The Village is using a Grant to do this project.
- Chairperson Florkiewicz will look into this Grant for the Township and will call Dave Marquard of the Cuyahoga County Engineer's Office to discuss the Township's Falls Road Brick preservation.
- FO Boles reported there are Township funds that can be used.

The meeting was unanimously adjourned at 7:35 p.m.

Tom Florkiewicz, Chairperson

Elizabeth Boles, Fiscal Officer

These minutes were unanimously amended and approved on 7/22/2020, as read.