

Chagrin Falls Township Trustees Meeting
Tuesday, September 14, 2010
Minutes

The meeting called to order by President Tom Florkiewicz at 7:35 p.m. Those present included Trustee Mike Wise, Trustee Jeff Homans, Chagrin Documentary Film Festival organizer MaryAnn Ponce, Village resident Jim Newell, Town Hall Rental Agent Kelly Hendricks, and Fiscal Officer Elizabeth Boles.

MINUTES: The minutes from the last meeting were read and amended. A motion was made, seconded and unanimously passed to accept the minutes as amended.

FINANCIAL REPORT: The Trustees acknowledged receipt of the financial reports for July and August from Fiscal Officer Boles. The Trustees reviewed and initialed the Key Bank and Star Ohio statements for July and August.

OLD BUSINESS

CHAGRIN FALLS DOCUMENTARY FILM FESTIVAL:

- MaryAnn Ponce, Mastermind of the Festival, announced it will be held October 12-16, 2010.
- Ms. Ponce thanked the Trustees for letting the Festival use the balcony.
- She said there has been excellent media coverage and there will be a lot of amazing films.
- She is considering using the Hall for screenings.
- The Trustees thanked MaryAnn Ponce for attending the meeting.

TOWNSHIP HALL RENOVATIONS & GRANTS:

- GRANTS:
 1. The Township Hall may not qualify for the “Saving Our America’s Treasures” Grant (see 7-27 minutes).
 2. The Trustees are pursuing other avenues.
 3. Pat Zalba, Village resident, is looking into the possibility of Township Hall qualifying as part of the Chagrin Falls Historic District, another avenue for a grant.
- RENOVATIONS:
 1. The Trustees will invite Elizabeth Murphy to Twp. Hall where they will let her know they are ready to begin the first step of the exterior package.
 2. Trustee Wise suggested the Trustees talk to Village Council, Mayor, etc., if by chance the Police Levy does not pass, to offer space in the Hall for offices.

TOWNSHIP HALL RENTALS:

- “Your Hometown” lease:
 1. The lease has not been signed and the Board of Your Hometown is still working out a few details with the Trustees.

- a. Visitors Center open 7 days a week 11-3
 - b. Responsibility for everyday “wear & tear” expenses over and above normal.
 - c. Storage of Holly Hall material.
 - d. A job description is needed for Visitors Center volunteers.
2. The Trustees discussed “Your Hometown” ownership of tables in Hall.
- CV Jaycees’ Haunted Hall lease:
 1. Trustee Homans read the original lease which states the rental is from 10/18- 11/1 with a \$1,500.00 security deposit and \$100.00 a day rental.
 2. The Trustees are waiting to hear back from the CV Jaycees about signing the lease.
 - The Trustees unanimously voted to increase THRA Kelly Hendricks’ salary by \$75.00 a month with additional responsibilities.

TOWNSHIP WEB SITE:

- Ms. Hendricks reported she has linked the web site to Rabies info and will be putting River Day and the Film Festival info on the Website.
- She announced the web site calendar is up to date.
- Still waiting for the map to get on the web site.

TOWNSHIP SIGNAGE:

- A motion was made, seconded and unanimously passed to hire Mr. Ken Roby, Village Blacksmith, to add scroll-shaped signs to the bottom of the existing signs that would say, “Unincorporated”. The cost of this work will be \$1,687.00 for three signs.

GARDEN OF NORTH SIDE OF HALL:

- The Trustees received permission in August from the State of Ohio to tear down the existing fire escape. Mr. Raymond Arnold removed it with the approval of the CFFD.
- A motion was made, seconded and unanimously passed to ask Hemlock Landscaping to finish the garden area, including using the pavers from Falls Road at a total cost of \$7,348.00, beginning 9/20/10.
- The Trustees agreed to ask Dogwood Valley Garden Club if they are interested in supporting and/or maintaining this garden in the future. President Florkiewicz will ask DVGC member Gail Schmidt.

NEW BUSINESS

FLOOD DAMAGE REDUCTIONS UPDATE:

- President Florkiewicz received a letter from Cuyahoga County about this update. The Trustees responded with their approval.

CHAGRIN RIVER DAY:

- Mr. Jim Newell announced this event will be held on Sat. September 25. He asked if a sandwich board could be put up by the Hall a few days before the event. The Trustees agreed he could put up the board.

RESEARCHING PAST TRUSTEES & CLERKS:

- Trustee Wise asked F.O. Boles if she would begin researching all the past Trustees and Clerks of the Township. F.O. Boles agreed she would begin this process.

The Trustees agreed the next meeting would be held on Wed. September 29, 2010.

The meeting was unanimously adjourned at 9:15 p.m.

Tom Florkiewicz, President

Elizabeth Boles, Fiscal Officer

These minutes were unanimously passed as amended 9-29-10.