

Chagrin Falls Township Trustees Meeting
Wednesday, July 10, 2019
Minutes

The meeting was called to order by President Tom Florkiewicz at 7:00 p.m. in the Hall North Courtyard. Those present included Trustee John Finley; Township resident Jennifer McKee; Township Hall Rental Agent (THRA) Elizabeth MacIver; and Fiscal Officer (FO) Elizabeth Boles.

OATH OF OFFICE:

- Jennifer McKee was duly sworn in as Township Trustee by FO Boles.
- Congratulations all around!
- Trustee McKee was appointed Trustee by the other two Trustees. She will run for a 2-year term in November, 2019. She takes the place of Trustee Brian Paul who moved to Colorado Springs, CO.

MINUTES:

- The minutes from the following meetings were unanimously approved as read:
June 17, June 20, June 24, June 27, and June 30, 2019.

FINANCIAL REPORT:

- The Trustees acknowledged receipt of the financial report for April and May.
- A copy of this report is attached to the hard copy of these minutes and is in the Financial Report notebook.

OLD BUSINESS

TOWNSHIP HALL RENTALS:

- THRA MacIver updated the Trustees on Hall rentals.

TOWNSHIP HALL OFFICE RENOVATIONS/IMPROVEMENTS:

- The Trustees discussed new folders and dividers for the new file cabinets and the possibility of a new Grasshopper phone system.
- The Trustee discussed the new WIFI password from Bruce Corson for the *CFTownship* network.

TOWNSHIP HALL MAINTENANCE/IMPROVEMENTS:

- The Trustees discussed all the improvements and ongoing maintenance to Township Hall.

OHIO OPEN CHECKBOOK:

- Trustee Finley updated Trustee McKee on the Ohio Open Checkbook.
- Trustee Finley announced he is stepping down from overseeing this for the Township.

TOWNSHIP RETENTION POLICY:

- FO Boles reported she received confirmation from the Ohio History Connection of receipt of the Township's RC 2 form Retention Policy.
- The Ohio History Connection has now requested an additional RC 3 form.

KATHY WATTERSON GARDEN:

- President Florkiewicz reported he spoke with Kathy Watterson, who said she will be generously donating more capital to maintain the garden.

STATE REP. PHIL ROBINSON'S VISIT:

- President Florkiewicz announced State Rep. Phil Robinson will be in Chagrin Falls on August 20th at the Chagrin Falls Library for a Town Hall Meeting. It is open to the public.

NEW BUSINESS

ADOPTION OF 2020 TOWNSHIP BUDGET:

- FO Boles presented the 2020 Budget to the Trustees.
- After some discussion a motion was made, seconded and unanimously passed to adopt the 2020 Township Budget.
- FO Boles will submit it to the Cuyahoga County Budget Commission.

The meeting was unanimously adjourned at 8:00 p.m.

Tom Florkiewicz, President

Elizabeth Boles, Fiscal Officer

These minutes were unanimously approved, as corrected, on 7-26-2019.