

Chagrin Falls Township Trustees Meeting  
Tuesday, May 22, 2018  
Minutes

The meeting was called to order by President Tom Florkiewicz at 7:05 p.m. in the Township Hall's North Courtyard. Those present included Trustee John Finley, Trustee Brian Paul and Fiscal Officer (FO) Elizabeth Boles.

MINUTES:

- The minutes from the last meeting were unanimously approved as read.

**OLD BUSINESS**

TOWNSHIP HALL MAINTENANCE:

- Power washing the tables has been completed.
- The Trustees discussed the Hall's maintenance issues.
- Lighting Maintenance:
  1. A motion was made, seconded and unanimously passed to accept Electrician Bob Halper's estimates on the Hall's electrical maintenance, excluding the foyer chandelier.
- Light above outside front Township Door: The Trustees will ask Ken Roby to remove the light fixture and do the repairs. Bob Halper will re-attach the lighting fixture after it is repaired.
- Ladders, old chairs, etc., under handicapped ramp: Trustee Paul reported all items will be cleaned up after Blossomtime weekend.

RENOVATION OF TOWNSHIP HALL OFFICE:

- Trustee Finley reported he sent an email to Carol Wellman regarding the renovation estimates. She has not yet responded.

LIST OF PAST TRUSTEES AND CLERKS/FISCAL OFFICERS:

- FO Boles will look over the list, compiled by Chagrin Falls Historical Society volunteers, from the last 25 years to present, to make sure it is accurate.
- Trustee Paul will organize the list when it is ready.

RETENTION POLICIES FOR DOCUMENTS AND EMAILS:

- Trustee Finley reported, according to Ohio Township Law, only the President of the Trustees and Fiscal Officer can be the Commission.

## **NEW BUSINESS**

### NEW TABLES & UMBRELLA FOR HALL:

- A motion was made, seconded and unanimously passed to purchase four more tables for Township Hall and an umbrella for the North Courtyard patio table.

### CHAGRIN VALLEY DISPATCH:

- Trustee Finley distributed a hand-out about the Chagrin Valley Dispatch which is attached to these minutes.

### NEW CHANDELIER OF TOWNSHIP HALL FOYER:

- Glassblower Chris Crimaldi of Glass Asylum has offered to donate a hand-blown glass chandelier for the Township Hall foyer.
- The Trustees agreed to ask Chris to the next Township meeting.

### MEETING DATES IN JUNE:

- The Trustees agreed the next meeting dates will be Thursday, June 7<sup>th</sup> and Tuesday, June 26<sup>th</sup>.

The meeting was unanimously adjourned at 8:00 p.m.

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Tom Florkiewicz, President

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Elizabeth Boles, Fiscal Officer

These minutes were unanimously approved on 6-7-2018.