

Chagrin Falls Township Trustees Meeting
Tuesday, May 26, 2015
Minutes

The meeting was called to order by President Tom Florkiewicz at 6:05 p.m. Those present included Trustee Mike Wise; Trustee John Finley; Township Hall Social Media Consultant (THSMC) Molly Gebler; Township Hall Rental Agent (THRA) Elizabeth MacIver and Fiscal Officer (FO) Elizabeth Boles.

MINUTES:

- The minutes from the last meeting were unanimously approved as amended.

FINANCIAL REPORT:

- The Trustees acknowledged receipt of the April, 2015 Financial Report from FO Boles.
- The Trustees acknowledged receipt of the 2011-2014 Receipts/Disbursements of Township Hall from FO Boles

OLD BUSINESS

TOWNSHIP HALL RENTALS:

- THRA MacIver updated the Trustees on upcoming Hall rentals.
- Business cards will be printed for THRA MacIver.

FRIENDS OF TOWNSHIP HALL:

- The Trustees discussed funds available.

TOWNSHIP HALL RENOVATIONS/IMPROVEMENTS:

- The Trustees discussed future Hall improvements.
- Trustee Finley is in the process of getting quotes for the work that needs to be done to the Hall.
- HALL AC - A motion was made, seconded and unanimously passed to pay the final installment of the Air Conditioning invoice.

TOWNSHIP HALL SOCIAL MEDIA CONSULTANT REPORT:

- THSMC Gebler reported she compared the Township Hall's rental rates with other rental facilities in the Chagrin Valley-area and she shared her findings with the Trustees.
- THSMC Gebler's suggestions:
 1. A new pamphlet describing the Hall and Hall rental possibilities.
 2. Changing from A T & T to cable so the Hall can have its own Wi-Fi.

3. When more improvements are completed, there could be a Grand Opening Party.

NEW BUSINESS

KATHY WATTERSON'S GARDEN:

- A motion was made, seconded and unanimously passed to pay Janine Bauman \$50.00 this year and \$30.00 annually for years following to maintain the garden.

CHAGRIN VALLEY DISPATCH CENTER:

- Trustee Finley announced the Township will be receiving a credit from the Chagrin Valley Dispatch Center.

CERTIFIED PUBLIC RECORDS TRAINING:

- FO Boles reported she completed the Certified Public Records Training Seminar on May 22, 2015 for all three Trustees and herself.

MEETINGS IN JUNE:

- The Trustees agreed to hold the June meetings on Tuesday, June 2nd at 7:00 p.m. and Tuesday, June 23rd at 6:00 p.m. in the Hall or in the Hall Courtyard depending on the weather.

The meeting was unanimously adjourned at 7:15 p.m.

Tom Florkiewicz, President

Elizabeth Boles, Fiscal Officer

These minutes were unanimously approved on June 2, 2015, as read.