

Chagrin Falls Township Trustees Meeting
Tuesday, October 26, 2010
Minutes

The meeting was called to order by President Tom Florkiewicz at 7:35 p.m. Those present included Trustee Jeff Homans, Trustee Mike Wise, Village resident Jim Newell and Fiscal Officer Elizabeth Boles.

MINUTES: The minutes from the last meeting were read and amended. A motion was made, seconded and unanimously passed to accept the minutes as amended.

FINANCIAL REPORT: The Trustees acknowledged receipt of the September financial report from F.O. Boles. The Trustees received and initialed the Key Bank statement and Star Ohio statement for September.

OLD BUSINESS

TOWNSHIP HALL RENOVATIONS:

- Trustee Homans reported he spoke with Elizabeth Murphy of Chambers, Murphy & Burge about Phase One. Ms. Murphy said Phase One could be done right away, foul weather or not. The Trustees are concerned about the cement work done in bad weather.
- The Trustees discussed the details of the contract including additions to the contract and special terms & conditions.
- Trustees Homans and Wise will go over the contract by phone on Friday, Oct. 29th.
- A motion was made, seconded and unanimously passed to enter into a contract with Chambers, Murphy & Burge for \$ 6,300.00, plus reimbursable expenses for architectural services for Phase One exterior building improvements of Township Hall.
- Energy Audit of Township Hall:
 1. Trustee Wise asked F.O. Boles to make copies of the utilities bills (Gas, electric and water & sewer) for 2010. F.O. Boles gave those copies to Trustee Wise.
 2. A motion was made, seconded and unanimously passed to authorize Trustee Wise to file an application with Cuyahoga County to conduct an energy audit of Township Hall. This application will be filed before November 1, 2010.

NORTHSIDE GARDEN/COURTYARD:

- The adjacent shop owners to the courtyard may be interested in contributing outdoor tables and chairs to the courtyard renovation project.
- Dogwood Valley Garden Club's participation will be discussed that their November 16th meeting. DVGC representative Gail Schmidt will put together a specific list of plant & tree suggestions.

- The Trustees received a letter from Kathy Watterson (attached to these minutes) letting the Trustees know she would be happy to help maintain the garden.
- A motion was made, seconded and unanimously passed to reimburse Kathy Watterson the entire amount of the bench she purchased for the south side gardens, \$212.99.
- President Florkiewicz will ask Robin of Chagrin Hardware to look into the possibility of installing an electrical outlet and outdoor water spigot by the Courtyard.

TOWNSHIP HALL RENTALS:

- Lisa, from Federated Church, is interested in conducting a Line Dancing Class on Friday evenings. President Florkiewicz will ask Rental Agent Kelly Hendricks how many Friday nights a year are rented out for parties, etc.
- “Your Hometown”:
 1. Mr. Keith LaTore is ready to sign the new lease with the revisions. This contract will be effective as of 9-1-10.
 2. Holly Hall will be going up after Thanksgiving.
- Chagrin Valley Chamber of Commerce:
 1. The Chamber Board will be looking at the balcony tomorrow at 8:00 a.m. and will determine what needs to be done and will notify the Trustees.
 2. The Trustees will notify Elizabeth Murphy of the Chamber Board requests.

CHAGRIN VALLEY DOCUMENTARY FILM FESTIVAL:

- The Trustee commended MaryAnn Ponce and her crew for an excellent and successful first Annual Film Festival.

NEW BUSINESS

TOWNSHIP HALL MAINTENANCE:

- It has come to the Trustees attention that there are a couple of windows in the Township Hall that are not glass but *Plexiglas*. President Florkiewicz will ask Robin of Chagrin Hardware to replace those windows with glass.
- Damage to the Township Hall floor has been reported. This was done by two renters. Both security deposits have been held back. The Trustees along with Kelly Hendricks will determine the cost of the repairs.

The meeting was unanimously adjourned at 9:00 p.m.

Tom Florkiewicz, President

Elizabeth Boles, Fiscal Officer/Clerk

These minutes were unanimously approved as read on 11-9-2010.

