

Chagrin Falls Township Trustees Meeting
Tuesday, February 23, 2010
Minutes

The meeting was called to order by President Tom Florkiewicz at 7:35 p.m. Those present included Trustee Jeff Homans , Trustee Mike Wise, Handyman Carl Brooker, Hall Rental Agent Kelly Hendricks, Township resident John Lennon, and Fiscal Officer Elizabeth Boles.

MINUTES: The minutes from the last meeting were read. A motion was made, seconded and unanimously passed to accept the minutes as read.

OLD BUSINESS

TOWNSHIP HALL MAINTENANCE:

- Mr. Brooker explained to the Trustees what he has done in the past to maintain Township Hall.
- The next project on the agenda for spring is camouflaging the Township Hall dumpster. The plan is to pour a cement pad next to the back side steps to hold the dumpster then build a tall fence/enclosure around it to hide it from view.
- President Florkiewicz will ask Harry Edwards if a permit is needed before work is done.
- The Trustees thanked Handy Carl for coming to the meeting.

TOWNSHIP HALL RENOVATION/GRANTS:

- Trustee Wise reported he sent Chamber, Murphy & Burge's contract to Mr. Dale Pelsozy at the County Prosecutor's Office for his review.
- Fiscal Officer Boles will email the minutes to the Trustees that pertain to Chamber, Murphy & Burge being hired in 2009.
- **US Rep. LaTourette's Appropriations Request Questionnaire**
 1. Trustee Wise reported he compiled all the comments by the Trustees pertaining to the questionnaire and sent the form in on 2-16-10.
 2. The Trustees are gathering support letters from various factions of the community including CF Village Mayor Brick and members of CFAC to name a few.
- **Possible State Funding**
 1. President Florkiewicz reported he spoke to Mr. Tim Lynch from State Senator Tom Patton's office to see if there will be some monies available to Township. President Florkiewicz sent U.S. Rep. LaTourette's questionnaire to Mr. Lynch.
 2. Letters of endorsement will be needed for State Funding as well. The Trustees determined these letters should be together by early March, 2010 to be sent.
- President Florkiewicz reported he is trying to raise \$250,000.00 for a matching Federal Grant.

TOWNSHIP HALL RENTALS:

- **New Rental Policies:** A motion was made, seconded and unanimously passed to set in operation the following rental fees effective April 1, 2010:
 1. \$200.00/day for for-profit businesses, groups and private parties with a \$250.00 security deposit check.
 2. \$25.00/hour for for-profit regularly scheduled contracted classes with a \$250.00 security deposit check.
 3. \$15.00/hour for all non-profit groups holding a non-profit State/Federal number with a \$250.00 security deposit check.
- **“Your Hometown”:**
 1. The new rental contract/lease for the Visitors Center will be ready for the next meeting.
 2. The Trustees agreed they will ask “Your Hometown” to vacate the Hall balcony due to needing the space. A meeting will be arranged to discuss this.
- Trustee Wise will notify the Chagrin Valley Jaycees the Township Hall will be in use by the Film Festival from 10/12 – 10/16, 2010.

TOWNSHIP WEB SITE:

- Kelly Hendricks showed the calendar grid that will be used on the Township Web site.
- She will check into the cost of putting the calendar on the web site by WRIS and the company that has just been hired by Hunting Valley to do their calendar.

TOWNSHIP STATIONERY AND CARDS:

- Fiscal Officer showed the new letterhead to the Trustees. This will be kept in the bottom drawer of the Township office desk. The Trustees were handed their new cards. The Trustees thanked F.O. Boles.

NEW BUSINESS

TOWNSHIP SEPTIC SYSTEMS:

- Township resident John Lennon asked the Trustees to investigate the letter he received about his septic system.

CV CHAMBER OF COMMERCE:

- The Chamber is requesting to distribute general Village information in Township Hall. When their plans are solidified, they will come to the Trustees for approval.

OTARMA:

- F.O. Boles reported she received a phone call from a representative of OTARMA requesting to speak at a future meeting.

CHAGRIN RIVER WATERSHED PARTNERS:

- Trustee Homans reported he attended their meeting and one of the topics was the Cuyahoga County Board of Health's support of a Grant to research septic systems in several communities including Chagrin Falls Township.
- Trustee Homans would like to ask Amy Brennan of CRWP to attend a future Trustee meeting with Township residents personally invited.

KEY BANK SIGNATURES:

- The Trustees signed the Key Bank signature card for the record so they can now go on-line and access the account. F.O. Boles will mail it into Key Bank.

The meeting was unanimously adjourned at 9:25 p.m.

Tom Florkiewicz, President

Elizabeth Boles, Fiscal Officer

These minutes were unanimously approved as amended on 3-3-10.