

Chagrin Falls Township Trustees Meeting
Tuesday, February 9, 2010
Minutes

The meeting was called to order by President Tom Florkiewicz at 7:15 p.m. Those present included Trustee Mike Wise, Trustee Jeff Homans, Village resident Jim Newell, Town Hall Rental Agent Kelly Hendricks, Keith Latore, Director of Board of "Your Hometown", WRIS representative Carmen Fontana, and Fiscal Officer Elizabeth Boles.

MINUTES: The minutes from the last meeting were read and amended. A motion was made, seconded and unanimously passed to accept the minutes as amended.

FINANCIAL REPORT: The Trustees acknowledged receipt of the January, 2010 Financial Report from Fiscal Officer Boles. A copy of this report is attached to these minutes and a copy will be put in the Financial Report notebook. The Trustees perused and initialed the Key Bank January statement and the Star Ohio January statement.

"YOUR HOMETOWN":

- Mr. Keith Latore distributed a list to the Trustees of what "Your Hometown" does in the community.
- He announced the Board of "Your Hometown" has taken over former Executive Director Nancy Haag's responsibilities. The Board will run all the upcoming events and they are looking for volunteers.
- The Trustees agreed there needs to be a new contract drawn up between the Chagrin Falls Township Trustees and "Your Hometown" in regards to the Township Hall rental. President Florkiewicz will draft this new contract.
- The Trustees thanked Mr. Latore for coming to the meeting. Mr. Latore left.

OLD BUSINESS

TOWNSHIP HALL RENOVATIONS/GRANTS:

- Trustee Homans announced he will be reaching out to non-profits.
- "Save Our Treasures" Grant draft form has been filed under Township Hall Renovations.
- The application needs to be submitted by Friday, February 12, 2010.
- The Trustees will seek support letters from members of the community endorsing the renovations and will accept any donations. Trustee Wise will handle this.

TOWNSHIP WEBSITE:

- Ms. Carmen Fontana of WRIS distributed a hand-out to the Trustees concerning updating the web site.
- Trustee Homans said the Trustees are looking for a web site "face lift". The web site should be updated with a more sophisticated look.
- The Trustees agreed that WRIS will design the new-looking web site.
- The Trustees would like to add a calendar of events.

- A motion was made, seconded and unanimously passed to ask WRIS to add a calendar and a Township map to the web site.
- The Trustees thanked Ms. Fontana for coming to the meeting. Ms. Fontana left.

TOWNSHIP HALL RENTALS:

- Township Hall Rental Agent Kelly Hendricks reported she has met with all the “Your Hometown” Visitors Center volunteers.
- Kelly suggested a Township Web address hand-out to be available at the Visitors Center. The Trustees agreed.
- Kelly has list of all Township Hall key holders.
- **Chagrin Valley Jaycees**
 1. Fiscal Officer Boles acknowledged receipt of the \$750.00 payment to refinish the Township Hall floor damaged by Haunted Hall last fall.
 2. Fiscal Officer Boles acknowledged receipt of the basement room rental fee for the first six months of 2010.
 3. The Trustees will review all CV Jaycees contracts.
- The Trustees have drawn up a new rental contract and updated the Rules & Regulations.
- All information can be found on the Chagrin Falls Township web site at www.Chagrinfallstowship.org.

TOWNSHIP HALL MAINTENANCE:

- Mr. Carl Brooker, “Handy Carl”, will be asked to attend the next Trustees meeting.

NEW BUSINESS

CUYAHOGA COUNTY COMMISSION ENERGY AUDIT:

- Trustee Wise has asked the Commission to proceed with the Energy Audit.

EFFICIENT GOVERNMENT NOW GRANTS:

- The Trustees agreed to table this discussion until the next meeting.

HIKING/BIKING TRAILS IN CHAGRIN RIVER VALLEY:

- The Trustees noted these trails are funded by 80% Grant money and 20% contributions.

CHAGRIN RIVER WATERSHED PARTNERS:

- Trustee Homans announced he will attend the meeting on 2/11/10.

CHAGRIN VALLEY CHAMBER OF COMMERCE:

- The Annual business dinner will be held on 2-18-10

The meeting was unanimously adjourned at 8:25 p.m.

Tom Florkiewicz, President

Elizabeth Boles, Fiscal officer

These minutes were unanimously passed on 2-23-10.

