

Chagrin Falls Township Trustees Meeting  
Tuesday, May 25, 2010  
Minutes

The meeting was called to order by President Tom Florkiewicz at 7:35 p.m. Those present included Trustee Mike Wise, Town Hall Rental Agent Kelly Hendricks and Fiscal Officer Elizabeth Boles. Trustee Jeff Homans was attending the Chagrin Falls Regional Alternative Transportation Study Meeting.

MINUTES: The minutes from the last meeting were read and amended. A motion was made, seconded, and unanimously passed to accept the minutes as amended.

FINANCIAL REPORT: The Trustees acknowledged receipt of the Financial Report for April from F.O. Boles. A copy is attached to these minutes and a copy was put in the Financial notebook. The Trustees perused and initialed the Key Bank statement for April and the Star Ohio statement for April.

## **OLD BUSINESS**

### TOWNSHIP HALL RENOVATIONS/GRANTS:

- The Trustees announced the Grant application has been sent in with support letters including the latest additions from the Chagrin Falls Historical Society and Cleveland Restoration Society.

### TOWNSHIP RENTALS:

- President Florkiewicz reported he will send updated copies of the Township Hall Rental Agent's job description to the other Trustees.
- The letter about the hourly rental charge for For-Profit Classes was mailed two weeks ago. The Trustees are looking for the signed contracts and security deposits to arrive.
- CHAGRIN VALLEY JAYCEES
  1. The annual lease to rent Township Hall's basement room has been written and sent to the Jaycees to be signed.
  2. C.V. Jaycee's Haunted Hall Lease is currently being written.
  3. The Township Hall Rental Rain Date Policy is currently being written.
  4. The Trustees agreed Holly Hall will be a separate agreement to be signed.

### TOWNSHIP HALL DUMPSTER:

- Mr. Howard Mandel, a new neighbor to Township Hall, is considering the Trustees' offer to share the use of their dumpster.

### TOWNSHIP WEB SITE:

- Kelly Hendricks reported the "events" calendar is difficult to access.
- The map has not been added to the web site.
- Trustee Homans will be contacting WRIS management to work out the glitches.

TOWNSHIP HALL PROPERTY/LIABILITY INSURANCE QUOTES:

- The Trustees would like a \$1,000,000.00 policy with a \$5,000.00 deductible.
- Trustee Homans has received an insurance quote from his insurance agent.
- Trustees Wise and Florkiewicz will be receiving quotes from other insurance companies as well.

TOWNSHIP SIGNAGE:

- The Trustees discussed moving the Township signs to other locations.

TOWNSHIP HALL NORTH-SIDE GARDEN:

- The Trustees discussed creating a garden on the north side of the building and offering “naming rights” to this garden.

**NEW BUSINESS**

TOWNSHIP HALL FLAG

- Mrs. Hendricks reported a new flag was purchased and is now flying on the flagpole.
- The C.V. Jaycees offered to maintain the Township flag, replacing it when necessary.
- A motion was made, seconded and unanimously passed to agree to this offer.
- A key to the flagpole will be given to the Jaycees.

SPRING CLEANING TOWNSHIP HALL:

- Mrs. Hendricks offered to clean the Town Hall for \$35.00 an hour. The Trustees agreed to let her do it and thanked her for her offer.

CHAGRIN VALLEY INTERGOVERNMENTAL COUNCIL MEETING SUMMARY:

- Attached to these minutes is a summary from Trustee Homans of the Intergovernmental Meeting. The next meeting will be held in September.

The meeting was unanimously adjourned at 8:22 p.m.

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Tom Florkiewicz, President

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Elizabeth Boles, Fiscal Officer

These minutes were unanimously accepted as amended on June 14, 2010.

