

Chagrin Falls Township Trustees Meeting
Tuesday, December 10, 2019
Minutes

The meeting was called to order by President Tom Florkiewicz at 7:05 p.m. in the office of the Chagrin Valley Chamber of Commerce. Those present included Trustee John Finley, Trustee Jennifer McKee, Township Hall Rental Agent (THRA) Elizabeth MacIver, Fiscal Officer (FO) Elizabeth Boles, and Kenston High School Senior Antonio Little.

The Trustees welcomed Mr. Little to the meeting.

MINUTES:

- The minutes from the last meeting were unanimously approved, as read.

OLD BUSINESS

TOWNSHIP HALL RENTALS:

- THRA MacIver updated the Trustees on Hall rentals.
- The Trustees discussed a potential long-term Hall rental.

TOWNSHIP HALL IMPROVEMENTS:

- The Trustees discussed the quotes coming in to do the improvements to Township Hall.
- Front stairs to basement: The Trustees discussed filling in the front stairs to the basement. A motion was made, seconded and unanimously passed to approve the RSA contract for the research and design of the area consisting of the front stairs to basement and how to best fill it in, and the amount of \$2,000.00 for this design work.
- The Trustees discussed the landscaping that will be needed to be done after this project is complete. Hemlock Landscapes will be doing the landscaping.

TOWNSHIP WEB SITE:

- CFTWP Web Master Bob Craig is in the process of updating the Chagrin Falls Township Web site. The Trustees reviewed the details Mr. Craig submitted.

STORM WATER MANAGEMENT ISSUES:

- The Trustees discussed the Township's Storm Water issues.

NEW BUSINESS

ADOPTION OF THREE RESOLUTIONS:

- FO Boles presented the Trustees with three Resolutions to be adopted.
 1. *2019-02: 2019 Real Property Tax Advance Program Participation*
 2. *2019-03: Appropriation Resolution for year ending 12-31-2019.*
 3. *2019-04: Appropriation Resolution for year ending 12-31-2020.*
- A motion was made, seconded and unanimously passed to adopt all three Resolutions.
- All three Resolutions were signed and dated. FO Boles will send them into the Cuyahoga County Budget Commission.

NAMING A NEW TRUSTEE PRESIDENT:

- Trustee Finley reported to the Trustees, according to Ohio Township Law, a new President of the Trustees must be named during the first meeting in January every year.
- The Trustees agreed to do this in January, 2020.

MEETINGS IN JANUARY 2020:

- The Trustees agreed the meeting in January will be held on Tuesday, January 7, 2020 and Tuesday January 21, 2020.

The Trustee thanked **Antonio Little** for attending the meeting. They signed his attendance sheet.

The meeting was unanimously adjourned at 8:05 p.m.

Tom Florkiewicz, President

Elizabeth Boles, Fiscal Officer

These minutes were unanimously approved on 1/7/2020, as read.