The meeting was called to order by Trustee John Finley at 7:30 p.m. in the office of the Chagrin Valley Chamber of Commerce. Those present included President Tom Florkiewicz, by phone; Trustee Brian Paul, Township Hall Rental Agent (THRA) Elizabeth McIver; and Fiscal Officer (FO) Elizabeth Boles.

MINUTES:
• The minutes from the last meeting were unanimously approved as read.

FINANCIAL REPORT:
• The Trustees acknowledged receipt of the Financial report for January and February from FO Boles.
• FO Boles will attach this report to the minutes hard copy and add to the Financial notebook.

OLD BUSINESS

TOWNSHIP HALL RENTALS:
• THRA McIver updated the Trustees on Hall rentals.
• The Trustees reviewed the new rental agreement & Policy.

TOWNSHIP HALL MAINTENANCE:
• The Trustees discussed updating the men’s bathroom.
• The Trustees discussed the work Bob Halper will be doing, ie: Light above Township office door; painting the Hall’s window sills; Hall lighting improvements, etc.

HALL OFFICE IMPROVEMENTS:
• The Trustees discussed phone options including the land line and virtual mailbox.
• The office furniture and light fixtures are being delivered and installed.
• Trustee Finley is in the process of ordering a lateral non-fireproof file cabinet.

GLASS CHANDELIER BY CHRISS CRIMALDI:
• Trustee Finley reported he is trying to meet with Mr. Crimaldi to discuss the glass chandelier he is making for the Hall foyer.
HALL LEASES WITH C.V. CHAMBER OF COMMERCE & JAYCEES:
• FO Boles handed the Trustees a copy of both leases.
• The Trustees discussed the leases.

HALL AIR CONDITIONER & BOILER:
• After receiving two quotes for a maintenance contract, the Trustees made a motion to accept the contract of Stankus Heating & Cooling. The motion was seconded and unanimously approved.
• Trustee Finley will contact Mr. Jack Stankus to let him know.

REVIEW OF KIMBLE INVOICES & CONTRACT:
• Trustee Finley reported he looked over the Kimble invoices and contract and handed out a report to the Trustees.
• The overages stem from an increase in Recycling fees.
• President Florkiewicz thanked Trustee Finley for his detailed work.

NEW BUSINESS

“ALIGNABLE” REFERRALS:
• Trustee Finley reported he joined Alignable for referrals of small local businesses. Since he joined, he has received many referrals for contractors to possibly update the men’s bathroom, etc.

REFURBISHING HALL OUTDOOR LIGHTS:
• Trustee Finley reported he has asked Ken Roby, The Village Blacksmith, for a quote to refurbish the Hall’s outdoor light fixtures.

TOWNSHIP HALL RUBBISH BINS:
• Trustee Finley announced Peppertree Capital is moving to a building on East Washington Street. WB Designs will be moving into the old Peppertree space.
• This will leave an opening for a new Hall rubbish bins renter to take the place of Peppertree. After some discussion, the Trustees agreed that Trustee Finley will ask All Matters Gallery if they would like to become a Hall rubbish bins renter.

APRIL MEETING DATES:
• The Trustees agreed the meeting dates in April will be Tuesday, April 9th and Tuesday, April 23rd, at 7:00 p.m.

The meeting was unanimously adjourned at 8:40 p.m.

John Finley, Trustee                           Elizabeth Boles, Fiscal Officer
These minutes were unanimously approved on 4/9/2019, as read.