

Chagrin Falls Township Trustees Meeting
Monday, March 18, 2019
Minutes

The meeting was called to order by Trustee John Finley at 7:30 p.m. in the office of the Chagrin Valley Chamber of Commerce. Those present included President Tom Florkiewicz, by phone; Trustee Brian Paul, Township Hall Rental Agent (THRA) Elizabeth McIver; and Fiscal Officer (FO) Elizabeth Boles.

MINUTES:

- The minutes from the last meeting were unanimously approved as read.

FINANCIAL REPORT:

- The Trustees acknowledged receipt of the Financial report for January and February from FO Boles.
- FO Boles will attach this report to the minutes hard copy and add to the Financial notebook.

OLD BUSINESS

TOWNSHIP HALL RENTALS:

- THRA McIver updated the Trustees on Hall rentals.
- The Trustees reviewed the new rental agreement & Policy.

TOWNSHIP HALL MAINTENANCE:

- The Trustees discussed updating the men's bathroom.
- The Trustees discussed the work Bob Halper will be doing, ie: Light above Township office door; painting the Hall's window sills; Hall lighting improvements, etc.

HALL OFFICE IMPROVEMENTS:

- The Trustees discussed phone options including the land line and virtual mailbox.
- The office furniture and light fixtures are being delivered and installed.
- Trustee Finley is in the process of ordering a lateral non-fireproof file cabinet.

GLASS CHANDELIER BY CHRISS CRIMALDI:

- Trustee Finley reported he is trying to meet with Mr. Crimaldi to discuss the glass chandelier he is making for the Hall foyer.

HALL LEASES WITH C.V. CHAMBER OF COMMERCE & JAYCEES:

- FO Boles handed the Trustees a copy of both leases.
- The Trustees discussed the leases.

HALL AIR CONDITIONER & BOILER:

- After receiving two quotes for a maintenance contract, the Trustees made a motion to accept the contract of Stankus Heating & Cooling. The motion was seconded and unanimously approved.
- Trustee Finley will contact Mr. Jack Stankus to let him know.

REVIEW OF KIMBLE INVOICES & CONTRACT:

- Trustee Finley reported he looked over the Kimble invoices and contract and handed out a report to the Trustees.
- The overages stem from an increase in Recycling fees.
- President Florkiewicz thanked Trustee Finley for his detailed work.

NEW BUSINESS

"ALIGNABLE" REFERRALS:

- Trustee Finley reported he joined *Alignable* for referrals of small local businesses. Since he joined, he has received many referrals for contractors to possibly update the men's bathroom, etc.

REFURBISHING HALL OUTDOOR LIGHTS:

- Trustee Finley reported he has asked Ken Roby, The Village Blacksmith, for a quote to refurbish the Hall's outdoor light fixtures.

TOWNSHIP HALL RUBBISH BINS:

- Trustee Finley announced Peppertree Capital is moving to a building on East Washington Street. WB Designs will be moving into the old Peppertree space.
- This will leave an opening for a new Hall rubbish bins renter to take the place of Peppertree. After some discussion, the Trustees agreed that Trustee Finley will ask *All Matters Gallery* if they would like to become a Hall rubbish bins renter.

APRIL MEETING DATES:

- The Trustees agreed the meeting dates in April will be Tuesday, April 9th and Tuesday, April 23rd, at 7:00 p.m.

The meeting was unanimously adjourned at 8:40 p.m.

John Finley, Trustee

Elizabeth Boles, Fiscal Officer

These minutes were unanimously approved on 4/9/2019, as read.

