

Chagrin Falls Township Trustees Meeting  
Tuesday, February 5, 2019  
Minutes

The meeting was called to order by Trustee John Finley at 7:00 p.m. in the office of the Chagrin Valley Chamber of Commerce. Those present included Trustee Brian Paul; Township Hall Rental Agent (THRA) Elizabeth MacIver; and Fiscal Officer (FO) Elizabeth Boles.

MINUTES:

- The minutes from the last meeting were unanimously approved, as read.

**OLD BUSINESS**

TOWNSHIP HALL RENTALS:

- THRA MacIver updated the Trustees on Hall rentals.
- A motion was made, seconded and unanimously passed to allow the Chagrin Valley Jaycees to use the Hall over Blossom Run this year.
- Trustee Paul gave THRA MacIver a sample liability agreement to possibly use in the Hall's rental agreement.

TOWNSHIP MAINTENANCE:

- The Trustees discussed Hall maintenance issues.

OHIO OPEN CHECKBOOK:

- Trustee Finley returned the check stubs to FO Boles.

HALL OFFICE RENOVATIONS:

- Trustee Finley reported the office is almost ready for furniture.
- FO Boles suggested hosting a small get-together in the newly renovated Township Hall office when it is completed and invite Trustee Mike Wise to attend, since it was his idea to renovate the office.

HALL AIR CONDITIONER/BOILER:

- The Trustees discussed asking Stankus Heating & Cooling for an *Annual Maintenance Program* quote for the air conditioner and boiler.

**NEW BUSINESS**

SIDEWALK/STEPS SNOW SHOVELING:

- Trustee Finley will ask for quotes for snow shoveling next year.

VILLAGE HANGING BASKETS 2019:

- A motion was made, seconded and unanimously passed to underwrite three hanging baskets this year. FO Boles will send a check to the Dogwood Valley Garden Club.

The meeting was unanimously adjourned at 7:25 p.m.

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John Finley, Trustee

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Elizabeth Boles, Fiscal Officer

These minutes were unanimously approved on March 4, 2019, as read.