

Chagrin Falls Township Trustees Meeting
Monday, January 7, 2019
Minutes

The meeting was called to order by President Tom Florkiewicz at 7:00 p.m. in the office of the Chagrin Valley Chamber of Commerce. Those present included Trustee John Finley, Trustee Brian Paul, Township Hall Rental Agent (THRA) Elizabeth MacIver and Fiscal Officer (FO) Elizabeth Boles.

MINUTES:

- The meeting from the last meeting were unanimously approved, as read.

OLD BUSINESS

TOWNSHIP HALL RENTALS:

- THRA MacIver updated the Trustees on Hall rentals.
- The Trustees discussed insurance coverage for use of Hall.

TOWNSHIP HALL OFFICE RENOVATION:

- The fire-proof file cabinets have been installed. They still need to be leveled.
- Next step is the furniture delivery.

TOWNSHIP RETENTION POLICY:

- President Florkiewicz has completed updating the Retention Policy for the Township.
- FO Boles will send it into the Ohio Historical Society.

TOWNSHIP HALL MAINTENANCE:

- The Trustees discussed cleaning the Township chairs.

NEW BUSINESS

TOWNSHIP HALL BOILER:

- The Trustees discussed Boiler Insurance.

The meeting was unanimously adjourned at 7:45 p.m.

Tom Florkiewicz, President

Elizabeth Boles, Fiscal Officer

These minutes were unanimously approved on 1-21-2019, as read.

