

Chagrin Falls Township Trustees Meeting  
Wednesday, November 28, 2018  
Minutes

The meeting was called to order by President Tom Florkiewicz, via phone, at 7:05 p.m. in the Chagrin Valley Chamber of Commerce office. Those present included Trustee John Finley; Trustee Brian Paul; Township Hall Rental Agent (THRA) Elizabeth MacIver; Gary Gottfried of Crosslink Marketing; and Fiscal Officer (FO) Elizabeth Boles.

GARY GOTTFRIED, CROSSLINK MARKETING:

- Mr. Gottfried updated the Trustees on events coming up, including one in the Township Hall. He also talked about promoting the Hall and a possible Firemen's Ball to raise money for the CF Suburban FD.
- The Trustees thanked Mr. Gottfried for coming to the meeting.

MINUTES:

- The minutes from the last meeting were unanimously approved, as read.

**OLD BUSINESS**

TOWNSHIP HALL RENTALS:

- THRA MacIver updated the Trustees on upcoming Hall rentals.
- The Trustees discussed the lock box for the A/V equipment.

OFFICE RENOVATION:

- The Trustees discussed the two fire-proof file cabinets plus one non-fire-proof cabinet.
- Trustee Finley reported he will order the cabinets from Keystone Safe Company.
- The Trustees agreed the painting needs to be finished, then the carpeting goes in, then the file cabinets come in.

HALL CHAIRS & TABLES:

- Trustee Paul reported he spoke to members of the CV Jaycees about formally requesting the use of the Hall's chairs & tables before they use them. The request should be made to THRA MacIver.

## **NEW BUSINESS**

### MEETING IN DECEMBER:

- The Trustees agreed Tuesday, December 11<sup>th</sup> at 7:00 p.m. will be the next meeting.

The meeting was unanimously adjourned at 7:50 p.m.

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Tom Florkiewicz, President

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Elizabeth Boles, Fiscal Officer

These minutes were unanimously approved on 12-11-18, as read.