

Chagrin Falls Township Trustees Meeting
Wednesday, November 7, 2018
Minutes

The meeting was called to order by President Tom Florkiewicz at 7:03 p.m. Those present were Township Hall Rental Agent (THRA) Elizabeth MacIver and Trustee John Finley.

MINUTES:

- Trustee Finley made a Motion that the minutes of the October 23, 2018 meeting be approved as written. President Florkiewicz seconded the Motion. The Motion passed unanimously.

OLD BUSINESS

TOWNSHIP HALL RENTALS:

- THRA MacIver updated the Trustees on the Hall rentals.
- There was a discussion in connection with the security of the audio/visual box in the main hall. THRA MacIver presented a proposal to provide more security for the contents of the audio/visual box. President Florkiewicz and Trustee Finley agreed with THRA MacIver's proposal.

OFFICE RENOVATION:

- The Trustees discussed the office renovation being overseen by Chriss Slabaugh. The renovation includes new carpeting, painting and making the door to the office easier to open.

ASBESTOS REMOVAL:

- The Trustees discussed the removal of asbestos in the boiler room. Trustee Finley made a Motion that the invoice from Pioneer Environmental Systems for asbestos sampling in the amount of \$350.00 be approved for payment. President Florkiewicz seconded the Motion. The Motion passed unanimously.
- Trustee Finley made another Motion that the quotation from Pioneer Environmental Systems for removing approximately 40 linear feet of pipe insulation in the amount of \$2,195.00 be accepted. President Florkiewicz seconded the Motion. The Motion passed unanimously.

COMPUTER, PRINTER AND OTHER OFFICE EQUIPMENT:

- Trustee Finley made a Motion that the quotation from Patient Computer Help for purchasing and setting up computer, printer and other equipment for the office in the approximate amount of \$2,291.99 be accepted. President Florkiewicz seconded the Motion. The Motion passed unanimously.

PURCHASE OF WOODEN CHAIRS:

- Trustee Finley made a Motion that the invoice from Maywood Furniture Corporation for the purchase and shipping of 20 wooden chairs in the amount of \$1,230.00 be approved for payment. President Florkiewicz seconded the Motion. The Motion passed unanimously.

NEW BUSINESS

FEE FOR APPEAL TO BOARD OF ZONING APPEALS:

- Zoning Inspector Edgar Boles sent an email on October 25, 2018 to the Trustees and Fiscal Officer Elizabeth Boles asking if the Trustees want to impose a fee for the appeal to the Board of Zoning Appeals (BZA). Trustee Finley made a Motion that a \$250 fee be imposed for the appeal to the BZA. President Florkiewicz seconded the Motion. The Motion passed unanimously.

CLEANING CHAIRS IN MAIN HALL:

- The Trustees and THRA MacIver discussed cleaning the chairs in the main hall. It was decided to clean the chairs once a month. President Florkiewicz will contact Brian McKenna to see if there is a high school student who can clean the chairs.

ADJOURNMENT:

- President Florkiewicz made a Motion to adjourn the meeting. Trustee Finley seconded the Motion. The Motion passed unanimously. The meeting was adjourned at 7:30 p.m.

Tom Florkiewicz, President

John Finley, Trustee