

Chagrin Falls Township Trustees Meeting
Tuesday, April 24, 2018
Minutes

The meeting was called to order by President Florkiewicz at 7:05 p.m. Those present included Trustee John Finley; Trustee Brian Paul; Dave Lombardy of Dave's Cosmic Subs; Township Hall Rental Agent (THRA) Elizabeth MacIver; and Fiscal Officer (FO) Elizabeth Boles.

DAVE LOMBARDY, "DAVE'S COSMIC SUBS":

- Dave let the Trustees know he would like to rent the Township Hall for a period of time to put on a play he has written.
- The Trustees agreed to email him with a proposal for a one-month rental, including a contract and response date.
- The Trustees thanked Dave for coming to the meeting.

MINUTES:

- The minutes of the last meeting were unanimously approved as corrected.

FINANCIAL REPORT:

- FO Boles reported the State Auditors sent an Audit letter that needs to be signed and sent back. The 2016 & 2017 Audit has been completed.
- President Florkiewicz signed the letter as did FO Boles. FO Boles will scan it and send it back.

OLD BUSINESS

HALL RENTALS:

- THRA MacIver updated the Trustees on Hall rentals.

HALL MAINTENANCE:

- The Trustees discussed various Hall maintenance issues that needed to be done, inside and outside of the Hall.

POWER WASHING TABLES & CLEAN NEW CHAIRS:

- The date for doing this is Saturday, May 12. Rain date is Saturday, May 19.

RENOVATION OF TOWNSHIP HALL OFFICE:

- The date for going through and measuring the office files is Sunday, April 29 at 1:00 p.m.

TOWNSHIP ZONING INSPECTOR:

- The Trustees have chosen Edgar Boles to be the new Township Zoning Inspector. He will be sworn in at the next meeting.

MCIMETRO OPTICAL CABLE THROUGH THE TOWNSHIP:

- The Trustees are waiting to hear back from Mr. Dale Pelozy, from the County Prosecutor's Office.

RETENTION POLICIES:

- Trustee Finley reported he was in contact with Russell Township. They will be sending a copy of their E-Document Retention Policy to the Township for reference.

NEW BUSINESS

ILLUMINATING DISTRIBUTION CENTER:

- Trustee Finley will visit the Center on June 21, 2018.

TOWNSHIP HALL RUBBISH BINS:

- Trustee Finley reported there will be four extra bins for use over Blossom Weekend.

MAY MEETINGS:

- The Trustees agreed to have the May Meetings on Wednesday, May 9th and Tuesday, May 22nd, both at 7:00 p.m.

The meeting was unanimously adjourned at 8:20 p.m.

Tom Florkiewicz, President

Elizabeth Boles, Fiscal Officer

These minutes were unanimously approved 5-9-2018, as read.