

Chagrin Falls Township Trustees Meeting
Tuesday, March 13, 2018
Minutes

The meeting was called to order by Trustee John Finley at 7:05 p.m. Those present included Trustee Brian Paul, Township Hall Rental Agent (THRA) Elizabeth MacIver and Fiscal Officer (FO) Elizabeth Boles.

MINUTES:

- The minutes of the last meeting were unanimously approved, as read.

OLD BUSINESS

UNDERWRITING REQUEST/CVLT BENEFIT:

- A motion was made, seconded and unanimously passed to become a Patron Sponsor of the April 21st Benefit and waive the Hall rental fee.

TOWNSHIP OFFICE RENOVATION:

- The Trustees discussed the Township Document Retention Policy.
- The Trustees discussed purchasing fire-proof lateral file cabinets.

The meeting was unanimously adjourned at 7:25 p.m.

John Finley, Trustee

Elizabeth Boles, Fiscal Officer

These minutes were unanimously approved on 3-27-2018, as read.