

Chagrin Falls Township Trustees Meeting  
Thursday, November 5, 2015  
Minutes

The meeting was called to order by President Tom Florkiewicz at 6:30 p.m. in the Chagrin Valley Chamber of Commerce office in Township Hall. Those present included Trustee John Finley, Trustee Mike Wise, Township Hall Rental Agent (THRA) Elizabeth MacIver and Fiscal Officer (FO) Elizabeth Boles.

MINUTES: The minutes from the last meeting were unanimously approved as read.

CONGRATULATIONS:

- President Florkiewicz and Trustee Wise congratulated Trustee Finley and FO Boles on their recent re-election.

**OLD BUSINESS**

TOWNSHIP HALL RENTALS:

- THRA MacIver updated the Trustees on Hall rentals.
- The Trustees discussed Hall cleaning during Holly Hall rental.
- The Trustees discussed the Holly Hall rental fee.

TOWNSHIP HALL RENTAL AGENT:

- The Trustees thanked THRA MacIver for the good job she has been doing overseeing the Hall rentals.
- A motion was made, seconded and unanimously passed to give THRA MacIver a raise in salary beginning in 2016.

TOWNSHIP HALL IMPROVEMENTS/RENOVATIONS:

- New Audio/Visual Equipment
  1. The Trustees discussed hiring a tech person to help turn-on and turn-off equipment for Hall renters who would like to use the equipment.
  2. The Trustees discussed the cost of renters renting the new equipment in the Hall.
  3. FO Boles will find out if extra insurance is needed for the new equipment.
- Trustee Finley will ask Rob from Chagrin Falls Hardware to repair the deadbolt lock on the southwest Hall door.

#### TOWNSHIP HALL HISTORICAL PHOTOS:

- The Trustees discussed showing the old photos on a continuous video loop as well as other Hall-related photos (to be shown on the big screen in the Hall).

#### TOWNSHIP HALL DOOR TO NORTH COURTYARD:

- The Trustees talked about putting in a door to the North Courtyard and how to finance the work.
- Architect Henry Piper will be submitting drawings and a quote for the work.

#### TOWNSHIP TRUSTEES AND CLERKS/FISCAL OFFICERS:

- Trustee Wise is working with Chagrin Falls Historical Society's Laura Gorretta to create a list of all Trustees & Clerks/Fiscal Officers who have served throughout the history of the Township.
- The Trustees discussed how to properly display the list once it is completed.

#### OHIO OPEN CHECKBOOK

- Trustee Finley reported he received from FO Boles all the 2015 check stubs from January –July. He will organize them and give them over to Danielle and Grace to enter onto the Ohio Open Checkbook's Excel sheets.
- Trustee Finley will check on the use of Google Excel sheets.

### **NEW BUSINESS**

#### CHAGRIN VALLEY CHAMBER OF COMMERCE OPEN HOUSE

- The Open House on November 4<sup>th</sup> in the Township Hall was a great success. Everyone who attended saw the new audio/visual equipment in use.
- The Trustees thanked Township Hall Social Media Consultant Molly Gebler for planning this event, for the excellent attendance, and for the superb video presentation.

#### MORELAND HILLS BUILDING INSPECTOR AGREEMENT:

- The Trustees signed the updated agreement and will send it back to Moreland Hills.
- Trustee Finley will make copies.

The meeting was unanimously adjourned at 7:30 p.m.

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John Finley, Trustee

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Elizabeth Boles, Fiscal Officer

These minutes were unanimously passed on 11/25/15, as read.

