

Chagrin Falls Township Trustees Meeting
Tuesday, October 26, 2015
Minutes

The meeting was called to order by President Tom Florkiewicz at 6:10 p.m. Those present included Trustee John Finley; Trustee Mike Wise; Township Hall Rental Agent (THRA) Elizabeth MacIver; Township Hall Social Media Consultant (SMC) Molly Gebler; Architect Henry Piper; Chagrin Falls High School Key Club members Danielle Currey & Grace Hass-Hill; and Fiscal Officer (FO) Elizabeth Boles.

MINUTES:

- The minutes from the last meeting were unanimously passed as read.

FINANCIAL REPORT:

- The Trustees acknowledged receipt, from FO Boles, of the financial report for the third quarter (July, August & September) of 2015.
- A copy of this report is attached to these minutes and another copy is filed in the Financial Report notebook.

OLD BUSINESS

TOWNSHIP HALL RENTALS:

- THRA MacIver updated the Trustees on the Hall rentals.
- Your Hometown's Holly Hall rental and rental fee were discussed.
- Audio/Visual Equipment Rental was discussed.

TOWNSHIP HALL SOCIAL MEDIA CONSULTANT:

- SMC Gebler reported about fifty people have already signed up to attend the Chagrin Valley Chamber of Commerce's Open House on Wed. Nov. 4th from 5:30 – 7:00 p.m. in Township Hall. CV Chamber of Commerce members and Friends of Township Hall donors are invited.

OHIO ON-LINE CHECKBOOK:

- The Trustees welcomed Danielle Currey and Grace Hass-Hill, who will be filling in the excel sheets provided by Ohio On-Line Checkbook, to the meeting.
- Trustee Finley reported he has been organizing the way the On-Line Checkbook will be handled. Discussion and explanations followed.
- The Township's checks will be recorded on excel sheets on an annual basis beginning with 2015.
- The excel sheets will be available to the public to view on line through Ohio-On-Line Checkbook.

- Trustee Wise will look into Google Excel Sheets and find out if their use is all right with the State Treasurer.
- The Trustees thanked Misses Currey and Hass-Hill for attending the meeting and look forward to working with them.

CHAGRIN FALLS TOWNSHIP TRUSTEES & CLERKS/FISCAL OFFICERS:

- Trustee Wise reported Laura Gorretta, of Chagrin Falls Historical Society, is continuing to research the names of all the people who have held the position of Trustee and Clerk since the Township was established in 1845.

NEW BUSINESS

NEW DOOR TO TOWNSHIP HALL'S NORTH COURTYARD:

- Henry Piper, Architect and the Trustees discussed the possibility of creating a new door to lead directly to the North Courtyard and the cost involved with this project. Discussion followed.
- The Trustees thanked Mr. Piper for coming to the meeting.

NOVEMBER MEETING DATES:

- The Trustees agreed the Township Trustees meetings will be held on Thursday, November 5th at 6:30 p.m. and Tuesday, November 24th at 6:00 p.m. in the C.V. Chamber of Commerce office.
- FO Boles will post these dates on the Township website.

The meeting was unanimously adjourned at 7:20 p.m.

Tom Florkiewicz, President

Elizabeth Boles, Fiscal Officer

These minutes were unanimously passed as read on 11/5/15.