

Chagrin Falls Township Trustees Meeting  
Tuesday, July 22, 2014  
Minutes

The meeting was called to order by President Tom Florkiewicz at 7:05 p.m. Those present included Trustee Mike Wise, Trustee John Finley, Chagrin Valley Times Reporter Barbara Christian, Township Hall Rental Agent (THRA) Elizabeth MacIver, and Fiscal Officer (FO) Elizabeth Boles.

MINUTES:

- The minutes from the last meeting were read. A motion was made, seconded and unanimously passed to accept the minutes as read.

FINANCIAL REPORT:

- The Trustees acknowledged receipt of the second quarter financial report, including June, from FO Boles.
- The Trustee initialed the June KeyBank statement.
- FO Boles reported the Township is still in the biennial state audit.

**OLD BUSINESS**

TOWNSHIP HALL RENTALS:

- A motion was made, seconded and unanimously passed to set the THRA salary at \$230.00 gross per month and \$35.00/hr. for anything done outside the THRA job description. (Job Description attached to these minutes).
- THRA MacIver updated the Trustees on Hall rentals.

FRIENDS OF TOWNSHIP HALL (FOTH):

- FO Boles reported there is \$20,870.00 in the Capital Projects Fund to date.
- Trustee Finley reported the Township has qualified for the Raymond James Grant.
- AIR CONDITIONING:
  1. After some discussion, a motion was made, seconded and unanimously approved to go ahead with air conditioning installation and electrical work by Zach Mitchell of Westland Heating & Air Conditioning for \$ 32,350.00, on the condition that the CV Chamber of Commerce's donation is received by August 3, 2014. The Air Conditioning will be installed in August.
  2. President Florkiewicz showed the AC plans and plastic covers that will cover all the wires.
  3. The Trustees reported Mr. John Bourisseau of the Chagrin Falls Historical Society, verbally Okayed the AC plans.

#### TOWNSHIP HALL Y-T-D RECEIPTS & DISBURSEMENTS:

- The Trustees acknowledged and discussed receipt of the 2014 Hall year-to-date receipts & disbursements from FO Boles. (copy attached to these minutes)

#### TOWNSHIP HALL MAINTENANCE REPORT:

- The Trustees acknowledged receipt of the updated Township Hall Maintenance Report from FO Boles. (copy attached to these minutes)

#### TOWNSHIP WEB SITE:

- President Florkiewicz is looking for web site training time with Webmaster Bob Craig along with THRA MacIver and FO Boles.

#### OLD TOWNSHIP RECORDS:

- President Florkiewicz reported he is filling out the forms to formally transfer the old Township Records to the Chagrin Falls Historical Society.
- FO Boles will drop off the rest of the record books to President Florkiewicz so he can add to the list.

#### ENERCOM PROPOSAL:

- The Trustees discussed Ralph Richards' Enercom Proposal to save sales tax on Natural Gas.

### **NEW BUSINESS**

#### NEW TOWNSHIP HALL HANDYMAN:

- A motion was made, seconded and unanimously passed to hire Marty Wallenhorst as needed. He will be paid \$35.00/hr.

#### MEETINGS IN AUGUST:

- The Trustees agreed there will be no CF Township Trustees meetings in August.

#### MEETINGS IN SEPTEMBER:

- The Trustees agreed the meetings in September will be held on September

The meeting was unanimously adjourned at 8:20 p.m.

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Tom Florkiewicz, President

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Elizabeth Boles, Fiscal Officer

These minutes were unanimously approved on 9-28-14 as read.