The meeting was called to order by President Tom Florkiewicz at 7:35 p.m. Those present included Trustee John Finley, Township Hall Rental Agent (THRA) Betty MacIver, and Fiscal Officer Elizabeth Boles.

**MINUTES:**
- The minutes from the last meeting were unanimously passed as read.

**OLD BUSINESS**

**TOWNSHIP HALL RENTALS:**
- THRA MacIver updated the Trustees on Hall rentals and handed out the November rental calendar.

**CHAGRIN VALLEY DISPATCH CENTER:**
- Trustee Finley reported there are two new communities who may want to join the other ten communities in the Center.
- There will be a Dispatch Open House on December 4th from 2-6 p.m.

**“KATHY WATTERSON GARDEN” PLAQUE:**
- The Trustees are looking into having a plaque made and installed honoring Mrs. Watterson.
- A motion was made, seconded, and unanimously passed to purchase a bronze plaque for $500.00. Handy Carl will mount the plaque in the garden.

**NEW CLEANING SERVICE FOR TOWNSHIP HALL:**
- President Florkiewicz will speak to Ben Himes of Village of Chagrin Falls about who the Village may hire.

**NEW BUSINESS**

**SHREDDING OLD/OBSOLETE DOCUMENTS:**
- Trustee Finley announced the old documents have been shredded.

**CONGRATULATIONS ON RE-ELECTION:**
- President Florkiewicz and Trustee Wise were congratulated on being re-elected to a second term as Township Trustees.

The meeting was unanimously adjourned at 7:55 p.m.
These minutes were unanimously passed as read on 11-26-13