

Chagrin Falls Township Trustees Meeting
Tuesday, October 22, 2013
Minutes

The meeting was called to order by President Tom Florkiewicz at 7:00 p.m. in the C.V Chamber of Commerce office. Those present including Trustee John Finley, Trustee Mike Wise, Web Mistress (WM) Kelly Hendricks, Township Hall Rental Agent (THRA) Betty MacIver, Chagrin Documentary Film Festival Organizer Mary Ann Ponce and Fiscal Officer (FO) Elizabeth Boles.

MINUTES: The minutes from the last meeting were unanimously approved as read.

FINANCIAL REPORT: The Trustees acknowledged receipt from F.O. Boles of the 2013 third quarter Financial Report.

OLD BUSINESS

CHAGRIN DOCUMENTARY FILM FESTIVAL:

- Mary Ann Ponce summarized the Film Festival saying there was record attendance and ticket sale this year. Around 1500 people came through.
- The Chagrin Documentary Film team is looking for a sponsor to underwrite the cost of upgrading the acoustics.
- Discussion followed on how to fix the acoustic problem.
- Mrs. Ponce thanked the Trustees for the use of Hall.
- The Trustees thanked Mrs. Ponce for coming to the meeting.

TOWNSHIP HALL RENTALS:

- THRA MacIver updated the Trustees on Hall rentals.

TOWNSHIP WEBSITE:

- WM Hendricks reported she will be taking down the Township web site, fixing it and putting it back up again.
- She is looking for a more secure calendar.

FRIENDS OF TOWNSHIP HALL:

- Their next meeting will be held on Wednesday, Oct. 23.

TOWNSHIP HALL OUTSIDE MAINTENANCE/COURTYARD TREE:

- The Trustees are looking for quotes to do some pruning around the outside of the Hall in addition to a new tree in the courtyard.

- They will be getting quotes from Hemlock Landscaping and Landmark Designs.

CHAGRIN VALLEY DISPATCH:

- The last meeting was held on October 8th and the main topic was Solon renting space & equipment in the building.
- The next meeting will be held on December 4th.

NEW BUSINESS

KATHY WATTERSON'S GARDENING RETIREMENT:

- Former Trustee Kathy Watterson sent a letter to the Trustees and Fiscal Officer saying after 23 years of tending the Township Hall gardening, she will be retiring immediately.
- In her letter she suggested particular judicious pruning to the Hall's garden bushes and trees.
- She also suggested who may want to tend the gardens from now on. (See her letter attached in these Minutes.)
- The Trustees and FO Boles expressed their gratitude and thanks to Mrs. Watterson for all she has done over the years.
- President Florkiewicz will send a letter into the editor of the C.V. Times expressing their deep appreciation.

NJS CLEANING SERVICE, INC.:

- A letter (attached to these minutes) was received from NJS Cleaning Service, Inc. saying they are retiring from cleaning the Township Hall as of November 30th.
- The Trustees discussed possibilities of another cleaning service to take over.

MEETING DATES IN NOVEMBER:

- The Trustees decided to meet at 7:30 p.m. on Thursday, November 7th and 7:00 p.m. on Tuesday, November 26th in the C.V. Chamber of Commerce office.

The meeting was unanimously adjourned at 7:45 p.m.

Tom Florkiewicz, President

Elizabeth Boles, Fiscal Officer

These minutes were unanimously passed as read on 11-7-13