

Chagrin Falls Township Trustees Meeting
Tuesday, July 23, 2013
Minutes

The meeting was called to order by President Tom Florkiewicz at 6:40 p.m. in Township Hall Courtyard. Those present included Trustee Mike Wise; Chagrin Valley Chamber of Commerce (Chamber) Representative Peter Balunek; Chagrin Valley Times reporter Barbara Christian; Township Hall Rental Agent (THRA) and Webmistress (WM) Kelly Hendricks and Fiscal Officer (FO) Elizabeth Boles.

MINUTES: The minutes from the last meeting were unanimously approved as read.

OLD BUSINESS

TOWNSHIP HALL RENTALS

- "FOR PROFIT" HALL RENTERS:
 1. Trustee Wise reported he spoke with Village of Chagrin Falls officials Mayor Tom Brick, Village Chief Administrative Officer Ben Himes, Village Council President Jim Patton, and Village Director of Law Stephen Byron who all verbally Okayed "For Profit" renters renting Township Hall.
 2. The Township Hall Rental policy and contract will be updated.
- NEW TOWNSHIP HALL RENTAL AGENT:
 1. The Trustees voted unanimously to extent an offer to Betty McIver for the position effective September 1st.
 2. Kelly Hendricks will continue as the Township's Webmistress.
- THRA Hendricks updated the Trustees on Hall rentals
- The Trustees are still trying to collect the Hall rental fee from a recent renter whose check bounced.

CHAGRIN FALLS TOWNSHIP WEBSITE

- WM Hendricks reported she is in the process of de-bugging the site.
- The Township Website is chagrinfallstownship.org

CHAGRIN VALLEY DISPATCH COUNCIL/CENTER

- There will be a meeting on 7/16 to discuss additional members.

TOWNSHIP HALL RENOVATIONS/FEASIBILITY STUDY

- Peter Balunek of the Chagrin Valley Chamber of Commerce updated the Trustees on the Chamber's recent feasibility study and its future plans for Township Hall:

1. The Chamber has created an organization called "Friends of Township Hall" and is in the process of becoming a 501C3 group.
 2. There will be a Board of "Friends of Township Hall" from members of the community. Several names and groups were mentioned.
 3. Mr. Balunek reported he met with four Event Planners to get their opinions on the Hall. All are very favorable agreeing the Hall is a great asset in the community.
 4. He spoke about all the functions of the Hall and mentioned several ways to improve the Hall including:
 - a. Air Conditioning
 - b. Acoustics
 - c. Windows re-caulked and re-glazed
 - d. Hot boxes & running water in the old basement kitchen
 5. The Chamber foresees preferred local caterers & restaurants being part of Hall social functions.
 6. Hall updates and renovations will be done after the money is raised.
 7. The Chamber would eventually take over the management of the building.
 8. Mr. Balunek said the written feasibility report will be available in September.
- The Trustees thanked Mr. Balunek for coming to the meeting.

CHAGRIN DOCUMENTARY FILM FESTIVAL:

- Kelly Hendricks agreed to look over and proofread the text of the short video about Township Hall.

CHAGRIN FALLS TOWNSHIP BUILDING INSPECTOR:

- President Florkiewicz reported he sent a sympathy note from the Trustees to the family of Greg Potts.

NEW BUSINESS

AUGUST MEETINGS

- The Trustees unanimously agreed not to hold official meetings in August.

SEPTEMBER MEETINGS

- The Trustees agreed the meetings in September will held on Tuesday, September 3 at 6:30 p.m. and Thursday, September 19 at 6:30 p.m.

The meeting was unanimously adjourned at 7:50 p.m.

Tom Florkiewicz, President

Elizabeth Boles, Fiscal Officer

These minutes were unanimously passed as read on 9-19-13.

