

Chagrin Falls Township Trustees Meeting
Wednesday, November 7, 2012
Minutes

The meeting was called to order by President Tom Florkiewicz at 7:05 p.m. Those present included Trustee John Finley, Trustee Mike Wise, Township Hall Rental Agent (THRA) Kelly Hendricks, unincorporated Township resident Lexy Johnson and Fiscal Officer (FO) Elizabeth Boles.

MINUTES: The Minutes of the last meeting were unanimously passed as read.

FINANCIAL REPORT: F.O. Boles reported the State Audit of the 2010 and 2011 Township books is complete. Waiver and representation letters were signed by Trustees. The Audit fee has been paid.

OLD BUSINESS

TOWNSHIP HALL RENTALS:

- THRA Hendricks reported Holly Hall will be setting up on November 17th and taking down before December 24th.
- THRA Hendricks gave Hall rental updates to the Trustees.

CHAGRIN VALLEY DISPATCH COUNCIL (CVDC):

- Trustees Florkiewicz and Finley reported they attended the 10/31 meeting.
 1. Announcements: Orange and Woodmere Villages may leave CVDC to join City of Beachwood. The Village of Chagrin Falls; C.F. Township; Village of Bentleyville; Village of Moreland Hills; South Russell Village; Village of Hunting Valley are still part of CVDC.
 2. The Trustees agreed the Township will continue to be with Village of Chagrin Falls for the short term.
 3. The Trustees agreed there may be future discussions with other communities re: dispatch.

SEXUAL HARASSMENT POLICY:

- A motion was made, seconded and unanimously passed to adopt the revised Sexual Harassment Policy. The Trustees and Fiscal Officer signed the Policy. A hard copy of the policy is attached to these minutes and another hard copy is in the file.

TOWNSHIP WEB SITE:

- Kelly Hendricks reported on web site updates.
- A motion was made, seconded and unanimously passed to keep *Go Daddy* for three more years.
- THRA Hendricks announced she has put together a booklet on how to navigate the computer and web site.

NEW BUSINESS

CHAGRIN RIVER WATERSHED PARTNERS:

- The next meeting will be held 12/6/12.

TOWNSHIP HALL SECURITY:

- Kelly Hendricks reported there has been unwanted activity (re: locked drawers being opened) in the Hall after Visitors Center hours which are 11-3 week days.
- Trustee Wise reported he spoke with Peter Balunek of CV Chamber of Commerce about the security of the Hall from 9-5 during the Chamber's business hours. The doors to the Hall are open during these hours. The Visitors Center desk is manned from 11-3.
- Installation of cameras was discussed.

The meeting was unanimously adjourned at 7:30 p.m.

Tom Florkiewicz, President

Elizabeth Boles, Fiscal Officer

These minutes were unanimously passed as amended on 11/27/12.