

Chagrin Falls Township Trustees Meeting
Tuesday, June 28, 2011
Minutes

The meeting was called to order by President Tom Florkiewicz at 8:05 p.m. Those present included Trustee Jeff Homans, Trustee Mike Wise, Township Hall Rental Agent Kelly Hendricks, unincorporated Township resident John Finley, and Fiscal Officer Elizabeth Boles.

MINUTES: The minutes from the last meeting were read. A motion was made, seconded and unanimously passed to accept the minutes as read.

FINANCIAL REPORTS:

- The Trustees acknowledged receipt of the Financial Report for May. A copy of this report is attached to these minutes and a copy is in the Financial Report notebook.
- The Trustees acknowledged receipt of the year-to-date Township Hall *Receipts & Disbursements* Report. A copy of this report is attached to these minutes.
- The Trustees received and initialed the May Key Bank statement.

OLD BUSINESS

TOWNSHIP HALL RENOVATIONS:

- Chambers, Murphy & Burge:
 1. The Trustees discussed the Chambers, Murphy and Burge invoices.
 2. The Trustees received CMB's final inspection report by Eric Beach.
 - a. Discussion about installing wrought iron railings on new front steps.
- M-A Building and Maintenance Company has been paid in full
- C.V. Chamber of Commerce Project:
 1. The Chamber has gifted a flat-screen T.V. to "Your Hometown" to be put up in the Township Hall vestibule.
 2. Wendy Naylor and Connie DeGood are overseeing the logistics and design of the vestibule, including hanging historic photos.
- Letter from Diana Nazelli
 1. The Trustees acknowledged receipt of Mrs. Nazelli's letter.
 2. One of the suggestions Mrs. Nazelli had was making a bench from the old stone steps. This bench would sit in the Township Hall garden.

TOWNSHIP HALL MAINTENANCE:

- The Trustees discussed the condition of the roof and southwest steps. John Jackson of Jackson Roofing will be asked to look at the roof and steps.

TOWNSHIP HALL COURTYARD:

- Trustee Homans reported he is in the process of raising money to purchase furniture for the Courtyard.

TOWNSHIP HALL "OPEN HALL" RECAPS:

- The Trustees and THRA Hendricks reported the “Open Hall” was a success.
- About 100 people attended from 5-7 p.m. just before the first “Concert in the Park”.

TOWNSHIP WEB SITE:

- Kelly Hendricks reported a quote from WRIS, Township Web site Master, has been received for needed added services.
- Ms. Hendricks suggested getting other quotes for the needed changes and adaptations and said she knows someone who has successfully created web sites for many organizations, including Chagrin Falls PTO. Her name is Angie DeBernardo and she will ask her to put a package together.

NEW BUSINESS

NEW CAPITAL FUND:

- A motion was made, seconded and unanimously passed to create a Capital Fund to hold Township Hall donations.
- The Trustees discussed fund raising ideas.
- Mr. Tom Mattern and Mr. John Bourriseau will be invited to a future meeting.

The meeting was unanimously adjourned at 9:10 p.m.

Tom Florkiewicz, President

Elizabeth Boles, Fiscal Officer

These minutes were unanimously accepted as read on 7-12-2011.