

Chagrin Falls Township Trustees Meeting
Tuesday, May 24, 2011
Minutes

The meeting was called to order by President Tom Florkiewicz at 7:10 p.m. Those present included Trustee Jeff Homans, Trustee Mike Wise, CV Chamber of Commerce Rep. Peter Balunek, Township Hall Rental Agent Kelly Hendricks and Fiscal Officer Elizabeth Boles.

MINUTES: The minutes from the last meeting were read. A motion was made, seconded and unanimously passed to accept the minutes as read. The minutes from the special Open Hall planning meeting from May 18th were read. A motion was made, seconded and unanimously passed to accept these minutes as read.

OLD BUSINESS

TOWNSHIP HALL RENTALS:

- Rain date fees were discussed.
- Policies for Teen parties in Township Hall were discussed.
- A motion was made, seconded and unanimously passed to add the following to the Rental Policy on the web site, "It is at the Trustees' discretion to require an off-duty police officer at any function at Township Hall."

TOWNSHIP HALL RENOVATIONS:

- CV Chamber of Commerce Project:
 1. The carpet in the vestibule and stairs will be installed on May 31st
- Masonry Work by M-A:
 1. The work was just completed.
 2. Due to the historic nature of Township Hall, no stair railings are required.
 3. The Trustees received an email from former Trustee Diana Nazelli requesting the leftover pieces from the historic steps be preserved. The Trustees agreed to leave the broken pieces where they are right now (next to driveway) for Mrs. Nazelli.
- Chambers, Murphy & Burge invoices:
 1. Fiscal Officer Boles supplied the Trustees with copies of all CMB invoices.
 2. The Trustees discussed the invoices.

TOWNSHIP HALL "OPEN HALL":

- Darci Spilman, of the CV Chamber of Commerce, created the flyer. The Trustees thanked Ms, Spilman for her good work.
- President Florkiewicz showed the letter he wrote that will be mailed to special invited guests.
- Kelly Hendricks will put a "Wish List" and an "Accomplishment List" together to put on display for the Open Hall.
- Fiscal Officer Boles will send the flyer via email to the unincorporated Township residents.

TOWNSHIP HALL COURTYARD:

- The Courtyard was planted on May 17th
- Dogwood Valley Garden Club members who planted the Courtyard this year were Patty Weingart, Heather Glass, Elizabeth Boles, and Cindy Hollister. Cindy's son Ben Hollister, of Aspen, CO, turned over and prepared the beds before the planting was begun.

The meeting was unanimously adjourned at 8:40 p.m.

The next meeting will be held on Tuesday, June 7th.

Tom Florkiewicz, President

Elizabeth Boles, Fiscal Officer

These minutes were unanimously passed as read on 6/7/2011.