

Chagrin Falls Township Special Meeting
Wednesday, May 18, 2011
Minutes

The special meeting to discuss the Township Hall Open House was called to order by President Tom Florkiewicz at 7:05 p.m. Those present included Trustee Jeff Homans, Trustee Mike Wise, CVC of C rep. Peter Balunek, THRA Kelly Hendricks, CF Village residents Sally Florkiewicz and Jim Newell, unincorporated Township resident John Finley and F.O. Elizabeth Boles.

The following items were discussed:

- The Township Hall Open House will be held on June 23, 2011 from 5-7 p.m. If it rains, there will be a tent in the Courtyard.
- Notification and PR:
 1. Selected Honorees will receive paper invitations. Tom Florkiewicz will draft this letter.
 2. An Open House invitation flyer will be handed out and emailed to different groups. Sandwich boards will be used.
 3. Sally Florkiewicz graciously volunteered to work on the flyer.
 4. Everyone was asked to bring lists of names to the May 24th meeting, so that flyers can be sent out.
 5. Newspaper advertising was discussed.
- Food & Beverages:
 1. Hotdogs and snacks will be provided by the Chagrin Valley Chamber of Commerce through Yours Truly.
 2. The CV Jaycees will be asked if they would be interested in grilling the hotdogs.
- Special guests to be invited:
 3. Mike Wise will contact Congressman Steve LaTourette.
 4. Mike Wise will also invite John Bourisseau and Tom Mattern of the CF Historical Society.
 5. CF Village Mayor Tom Brick; Diana Nazelli, former Township Trustee and Hall Renovation advocate; "Your Hometown"; Dogwood Valley Garden Club members; and unincorporated Township residents will all be invited.
 6. Jeff Homans will notify Chamber, Murphy and Burge reps.

The meeting was adjourned at 8:30 p.m.

Tom Florkiewicz, President

Elizabeth Boles, Fiscal Officer