

Chagrin Falls Township Trustees Meeting
Tuesday, May 11, 2010
Minutes

The meeting was called to order by President Tom Florkiewicz at 7:35 p.m. Those present included Trustee Mike Wise, Trustee Jeff Homans, Village resident Jim Newell, and Fiscal Officer Elizabeth Boles.

MINUTES: The minutes from the last meeting were read. A motion was made, seconded and unanimously passed to accept the minutes as read.

OLD BUSINESS

TOWNSHIP HALL RENOVATIONS/GRANTS:

- The Trustees are continuing to work with Elizabeth Murphy of Chambers, Murphy & Burge to complete the grant application to send in by 5-21-10.
- The Trustees are waiting to hear from Elizabeth Murphy about the revised addendum, not to exceed \$5,000.00.
- Trustee Wise thanked everyone involved for pulling the photos together and also for the letters of support.
- The following have written support letters:
 1. Mayor Thomas Brick – LaTourette & Patton
 2. Jeanette Brown - LaTourette & Patton
 3. Chagrin Documentary Film Festival – LaTourette & Patton
 4. CFAC – LaTourette & Patton
 5. CVLT – LaTourette & Patton
 6. Hamlet Village – LaTourette
 7. Chagrin Schools – LaTourette & Patton
 8. CV Chamber of Commerce – LaTourette & Patton
 9. Chagrin Arts Commission – LaTourette & Patton
 10. Valley Art Center – LaTourette & Patton
 11. CV Jaycees – LaTourette & Patton

TOWNSHIP HALL RENTALS:

- President Florkiewicz reported the letter to the three exercise classes renting the Hall is ready to be sent.
- ‘YOUR HOMETOWN’
 1. President Florkiewicz sent a lease agreement to “Your Hometown” President Keith Latore and he is waiting to hear back from him.
 2. The Trustees agreed to put “Holly Hall” rental back in the “Your Hometown” lease agreement.
 3. The rental fee for Holly Hall in 2009 was \$1,250.00.
- HAUNTED HALL:
 1. Trustee Wise is working on the CV Jaycees’ Haunted Hall lease agreement.
 2. The CV Jaycees paid \$3,000.00 to rent the Hall for Haunted Hall in 2009.

3. The CV Jaycees have requested use of the Hall from 10/18 – 11/1 this year.
 4. According to the minutes of 12-8-09, the Trustees unanimously added a security deposit of \$1,500.00 to the lease agreement.
- RAIN DATE POLICY
 1. President Florkiewicz reported the rain date policy is almost completed.
 - TOWNSHIP HALL RENTAL AGENT SALARY:
 1. The Trustees discussed Ms. Hendricks' job description (attached to these minutes) and salary.
 2. A few of the items on Ms. Hendricks' job description were previously handled by former "Your Hometown" Executive Director Nancy Haag. The Trustees will ask Keith Latore if "Your Hometown" will help pay Ms. Hendricks salary.

TOWNSHIP HALL DUMPSTER:

- The Trustees have asked Mr. Howard Mandel if he would like to share the Town Hall's dumpster.
- Some rubbish haulers will not pick up trash inside a fence and locked gate so Pres. Florkiewicz will ask Universal Disposal if they will do this.
- The Trustees are considering a larger dumpster because of the huge volume of trash from the Popcorn Shop during the summer.

TOWNSHIP WEBSITE:

- The training session earlier in the day was a success!
- Township Hall Rental Agent Kelly Hendricks now knows how to load entries on the new calendar and F.O. Boles now knows how to upload minutes.
- The Trustees discussed adding other additions and changes to the web site such as:
 1. Chagrin Valley upcoming events
 2. "newsy tidbits" corner
 3. Changing "agendas" section to "policies" section

TOWNSHIP HALL PROPERTY INSURANCE:

- The Trustees discussed looking into insurance rates from other companies. They agreed to call each of their insurance agents and get a quote.
- The insurance rate right now from OTARMA at Summit Insurance is \$662,000.00 with a \$5,00.00 deductible.

CHAGRIN FALLS ALTERNATIVE TRANSPORTATION STUDY:

- The meeting about possible hiking and biking trails for this area will be held on Tuesday, May 25, 2010 in the evening. Trustee Homans will be attending.

NEW BUSINESS

CHAGRIN FALLS DOCUMENTARY FILM FESTIVAL:

- The Festival will be held from October 11 -15, 2010.

TOWNSHIP HALL MAINTENANCE:

- There are three cracked windows in the Hall which Handy Carl will fix.

CLEANING THE TOWNSHIP OFFICE:

- The Trustees discussed cleaning out the Township Office in the summer.

The meeting was unanimously adjourned at 8:25 p.m.

Tom Florkiewicz, President

Elizabeth Boles, Fiscal Officer

These minutes were unanimously passed as amended on 5-25-10.