

## **Agenda for Trustee Meeting**

**July 26, 2019**

**Township Hall – Chamber Office**

**3:00pm**

- 1. Induction of Jen McKee as Chagrin Falls Township Trustee**
- 2. Minutes of Meeting – July 10, 2019**
- 3. Financial Review**
- 4. Old Business**
  - 1. Rentals**
  - 2. Discussion on Chamber Hall Improvements**
    - a.) Door to North Courtyard, Window Status, SW Door, Men’s Bathroom, Hall Floor**
  - 3. Ohio Open Checkbook**
  - 4. Renovation of Township Office**
    - a.) File Folders and Dividers**
    - b.) Phone System**
    - c.) Air Conditioner**
  - 5. Lighting Renovations**
  - 6. Ken Roby**
  - 7. Painting Window Sills in Township Hall**
  - 8. Retention Policy**
  - 9. Driveway Repair, Door sill, and Office Step**
  - 10. Glass Chandelier**
  - 11. Bob Craig – Website**
  - 12. Door Closures – on order**
  - 13. Phil Robinson Visit – Scheduled for August 20**
  - 14. Water Meter Replacement**
- 5. New Business**
- 6. Meetings in September**
- 7. Adjournment**